

**ROGER CANWELL**  
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**Trimingham Parish Council**

**Internal Audit Report for the Year ended 31<sup>st</sup> March 2020**

**Income and Expenditure**

A number of random Receipts and Payments transactions were tracked from source invoice to the bank statement. All were processed correctly in line with Council procedures and clearly recorded, analysed and approved by the Council. Value Added Tax was recorded and reclaimed correctly.

**Bank Accounts**

I confirmed that the Councils Bank accounts were correctly reconciled between the bank statements and accounting records at the year end.

**Payroll**

Payments to the Parish Clerk were made in accordance with her contract and payments for expenses suitably approved. Payments to HMRC for PAYE and NI were made in a correct and timely manner.

**Fixed Assets**

A register of assets owned by the Council was maintained in line with insurance valuations.

## **Annual Accounts**

The Receipts and Payments Account for the year ended 31<sup>st</sup> March 2020 was prepared in accordance with accepted accounting practice. The Balance sheet at the 31<sup>st</sup> March 2020 shows the true financial position of the Council at that date.

Overall, I once again found nothing of concern to report to the Council and was happy to sign the Annual Audit Commission Return without reservation.

**Roger Canwell**  
**Independent Examiner 3<sup>rd</sup> July 2020**