

MINUTES OF THE MEETING OF TRIMINGHAM PARISH COUNCIL
HELD ON MONDAY 20TH JULY, 2020 AT 7.00 PM
VIA ZOOM

Present:-

Chairman – Cllr. T. Brown, Cllr. P. Carpmael, Cllr. C. Harrison,
Cllr. E. King, Cllr. S. Kirk and Cllr. T. Lyons.

County Councillor E. Maxfield.
District Councillor A. Fitch-Tillett.

Julie Chance FSLCC – Clerk

One member of the public also attended the meeting.

1. APOLOGIES FOR ABSENCE

None received.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

None received.

3. MINUTES OF THE MEETING HELD ON MONDAY 20TH JANUARY, 2020

The Minutes of the meeting held on Monday 20th January 2020, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

4. CASUAL VACANCY

4.1 The Clerk circulated Elizabeth Bowler's resignation which was accepted. It was **AGREED** that the Clerk would write to Elizabeth on behalf of the Parish Council and thank her for her hard work and dedication during her term of office. The Clerk reported that the Notice of Election has been placed on the Website and this matter will be placed on the next agenda for further discussion.

5. TRIMINGHAM – CLIFF EROSION

5.1 County Councillor Maxfield reported that the matter of arranging a meeting with all necessary parties was postponed due to the current Covid crises. County Councillor Maxfield will liaise with District Councillor Fitch-Tillett and try to progress this matter. It was reported that there has been another slip recently. This matter will be placed on the next agenda for an update.

6. PUBLIC PARTICIPATION

A member of the public gave an update on the planning situation with the Gimingham Road site. As Chairman of the Gimingham Road Residents' Association he has liaised with North Norfolk District Council and has been informed that the enforcement team have this matter in hand. The Clerk will forward the email from James Kearns with an update on their position to District Councillor Fitch-Tillett.

7. COMMUNITY HOUSING FUND

7.1 The Chairman reported that this matter is ongoing and there is no update at present. This matter will be placed on the next agenda for an update.

8. COUNTY AND DISTRICT COUNCILLORS' REPORTS

8.1 County Councillor's Report:- Attached.

8.2 District Councillor's Report:- Attached.

9. POLICE

9.1 Police Newsletters:- Circulated. Noted. It was **AGREED** that the newsletter will be displayed on the Village Hall notice board.

9.2 SNAP:- The Clerk reported that the SNAP meetings have been postponed due to the current crisis.

10. PLAYING FIELD

10.1 Exchange of Land:- Cllr. Harrison reported that he is having problems with the North Norfolk District Council Planning Department progressing this matter. District Councillor Fitch-Tillett will look into this matter and will try to arrange a site visit with the planning officers.

11. HIGHWAYS AND OTHER MATTERS

11.1 Temporary Traffic Orders:- Circulated. Noted.

11.2 SAM Sign:- The Clerk reported that a new SAM Sign would cost over £3,000 for the main unit and the data collection unit. The batteries need to be charged every four weeks and replaced every eight years at a cost of £80 each. The unit would have to be moved around the village on a regular basis. It was **AGREED** that the cost of this project will need to be raised within the village together with a team of volunteers to take responsibility for the management of the unit. This matter will be placed back on the agenda once the funding has been raised.

11.3 Litter Bins:- It was **AGREED** to add the new litter bin on the Gimingham Road to the emptying schedule with North Norfolk District Council. The Clerk will action. It was **AGREED** that the litter bin on the Cromer Road would remain in its current position.

11.4 Coastal Footpath:- Concerns were raised about the maintenance of the coastal footpath and the poor quality of the installation of the signs, some of which have been lost over the cliff edge. County Councillor Maxfield will liaise with Norfolk County Council on this matter and report back to the next meeting.

11.5 Potholes and BT Covers:- The Clerk reported that she has emailed Norfolk County Council concerning various issues in the village but to date has not received a reply. County Councillor Maxfield will investigate this matter and report at the next meeting.

- 11.6 20mph Speed Limit:-** Concerns were raised that this matter has not progressed. County Councillor Maxfield will arrange a site visit to discuss this matter and the possibility of installing a Pedestrian Walking Sign for the narrow part of the road near the Church with the Highway Engineer. County Councillor Maxfield will also liaise with Duncan Baker MP and invite him to a site meeting to discuss the issues.
- 11.7 Hedge Cutting:-** Concern was raised about the overgrown hedges and this matter will be added to the discussions at the site meeting with the Highway Engineer.

12. PLANNING

- 12.1 Kearns Foundation:-** The Chairman reported that an email has been received from the Kearns Foundation outlining their current position. They have had no response from North Norfolk District Council Planning Department concerning their application. District Councillor Fitch-Tillett reported that she is liaising with the Planning Department to try and resolve the issues concerning this application. The Clerk will forward the email received from the Kearns Foundation to District Councillor Fitch-Tillett.
- 12.2** Various planning applications have been received which have been dealt with under the planning protocol via email.

13. PILGRIM SHELTER/VILLAGE HALL

- 13.1 Trustees Report:-** None given.
- 13.2 Management Committee Report:-** Cllr. King reported that the hall will re-open on 27th July. There will be weekly car boot sales. A super fibre high speed broadband is in the process of being installed. A grant of £10,000 was secured from North Norfolk District Council to assist in the loss of income during the crisis.
- 13.3 Pilgrim Shelter:-** Concerns were raised that the resident who erected a fence on the highway has not carried out the agreement to remove it. This matter will be discussed at the site meeting with the Highway Engineer.

13.4 Deep History Coast:- The Chairman reported that he is liaising with North Norfolk District Council concerning the management of the trees in the picnic area. This matter will be placed on the next agenda for an update.

14. FINANCE

- 14.1** The following cheques were **AGREED**
- | | £ |
|--------------------------------|----------|
| Roger Canwell – Internal Audit | 25.00 |
| Steve’s Landscaping – Verges | 40.00 |
| URM (UK) Ltd – Bottle Bank | 10.80 |
- 14.2 Annual Accounts for the year ended 31st March, 2020:-** Circulated. **AGREED.**
- 14.3 Annual Governance Statement for the year ended 31st March, 2020:-** Circulated. **AGREED.**
- 14.4 Internal Auditors Report:-** Circulated. Noted.
- 14.5 Supporting Paperwork for the year ended 31st March, 2020:-** Circulated. **AGREED.**
- 14.6 Monthly Figures – April, May and June 2020:-** Circulated. **AGREED.**
- 14.7 Grant Funding:-** It was **AGREED** to award the following grant funding:-
- | | £ |
|---|----------|
| Cromer Community and Hospital Friends – Cancer Unit | 250.00 |
| Priscilla Bacon Hospice | 100.00 |
- 14.8 Covid Crisis:-** The Clerk reported that a grant of £1,000 had been secured through the Norfolk Community Foundation. The Clerk reported on the work that Cromer Cares has been carrying out in the village. It was **AGREED** that the grant minus expenses would be donated to Cromer Cares for their out of pocket expenses looking after the residents of Trimmingham.
- 14.9 Verge Cutting:-** It was **AGREED** to accept the quotation from Steve’s Landscaping Garden Services in the sum of £60 per cut which includes the area around the village sign.

15. POOR LANDS

15.1 Cllr. Harrison reported that the registration of the land is in hand and the Harrison family offered £1,000 to the Poor Lands for the purchase of the land. It was **AGREED** to accept £1,000 and the Clerk will action.

16. DEFIBRILLATOR

16.1 The Chairman reported that a rota of volunteers needs to be drawn up for inspecting the defibrillator going forward. The Chairman is prepared to show volunteers what to do which is a very simple process. It was **AGREED** that no further training would be booked unless several volunteers request it. It was **AGREED** that the Clerk would obtain an update on the sign and how it can be better lit and ask the electrician to check on the thermostat.

17. GIMINGHAM ROAD LAND

17.1 Major concerns were raised that Norfolk County Council have not taken any responsibility for the problems they have caused the residents of Trimingham as a result of the sale of the land. County Councillor Maxfield will raise the issue with the Leader of Norfolk County Council and this matter will be placed on the next agenda for an update.

18. NORFOLK ALC – WELLBEING INITIATIVE

18.1 Various papers circulated. Noted.

19. CORRESPONDENCE

19.1 Various papers circulated. Noted.

20. DATE OF NEXT MEETING

The date of the next meeting was noted as Monday 14th September, 2020 via Zoom.

Concerns were raised about the number of jet skis on Vale Road. District Councillor Fitch-Tillett reported that North Norfolk District Council have erected signs and the Police are monitoring.

There being no other business the Chairman closed the meeting at 8.50 pm.

.....
Chairman

.....
Date