

**MINUTES OF THE MEETING OF
TRIMINGHAM PARISH COUNCIL
HELD ON MONDAY 23RD JULY, 2012 AT 7.00 PM
IN THE PILGRIM SHELTER, TRIMINGHAM.**

Present:-

Chairman - Cllr. C. Wilkins, Cllr. P. Benford,
Cllr. J. Harrison and Cllr. S. Kirk.

Julie Chance - Clerk.

PCSO E. Roberts.

Saul Penfold - Project Facilitator.

Seven members of the public also attended the meeting.

The Chairman welcomed all present to the meeting.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. R. Adams,
Cllr. J. Gardener and District Councillor A. Fitch-Tillett.

2. DECLARATIONS OF INTEREST

No declarations of interest were received.

3. MINUTES OF THE MEETING HELD ON TUESDAY 1ST MAY, 2012

The Minutes of the meeting held on Tuesday 1st May 2012, having
been circulated, were taken as read, **AGREED** and signed by the
Chairman.

It was **AGREED** that the notes for public attending Parish Council
Meetings produced by Norfolk ALC be adopted by Trimingham Parish
Council.

4. CASUAL VACANCY

- 4.1 It was **AGREED** to co-opt Terry Brown to Trimmingham Parish Council.
- 4.2 **Declaration of Acceptance of Office Form:-** The Declaration of Acceptance of Office Form was completed and signed by Terry Brown and the Clerk.
- 4.3 **Resignation:-** The Chairman read a letter received from James Gardener resigning from Trimmingham Parish Council for personal reasons. It was **AGREED** that the Clerk would write to thank James Gardener for all his hard work during his term of office.

5. COUNTY AND DISTRICT COUNCILLORS' REPORTS

- 5.1 **County Councillor's Report:-** None given.
- 5.2 **District Councillor's Report:-** Attached.

6. PLAYING FIELD

- 6.1 Nothing to report.

7. POLICE

- 7.1 **Police Report:-** Attached.
- 7.2 **Speed Checks:-** PCSO Roberts reported that Trimmingham is still on the waiting list for the black box but she is unable to tell us when this is likely to be installed.

The meeting was suspended for public participation

A member of the public reported that a bench had been thrown over the cliff. PCSO Roberts said this matter should be reported to the main number.

The meeting was reconvened.

8. HIGHWAYS

- 8.1 **Second Hand Bus Shelter:-** The Clerk reported that this has been collected and is in storage at present.
- 8.2 **Email - Mr. R. Banks:-** The Chairman read an email received from Mr. Banks concerning the poor condition of the footpath in Staden Park causing Mrs Banks to have a nasty fall. The original of this email has been sent to Norfolk County Council and the Clerk will write to Mr. Banks offering the Parish Council's support.

- 8.3 **Highway Rangers:-** The Clerk reported that the Norfolk County

Council Highway Rangers visited Trimingham week commencing 4th June. The potholes at the entrance to Staden Park and outside Tamerisk on the Mundesley Road has been filled. Norfolk County Council have also carried out some repair work outside School House, Mundesley Road in order to try and deal with the flooding problem.

- 8.4 Middle Street - 30 mph:-** Cllr. Brown enquired whether the 30 mph sign in Middle Street could be moved to the end of the residential properties. The Chairman reported that this matter is in hand. It was **AGREED** that the Clerk would request an updated position.
- 8.5 Coastguard Cottages - 30 mph:-** It was **AGREED** that the Clerk would contact County Councillor Jones and enquire whether the 30 mph sign can be moved to the edge of the village. The ideal position would be at the Sidestrand entrance to the village close to the Village Sign.
- 8.6 Kerbstone - Broadwood Close:-** It was reported that a kerbstone has been damaged at the entrance to Broadwood Close. It was **AGREED** that the Clerk will report this matter to Norfolk County Council.
- 8.7 Loop Road:-** It was reported that this is very overgrown and slippery. It was **AGREED** that the Clerk will contact Norfolk County Council and request them to cut the Loop Road back once again.
- 8.8 Subsidence - Mundesley Road:-** It was **AGREED** that the Clerk would report the subsidence outside the Old Post Office to Norfolk County Council.

9. FOOTPATHS

- 9.1** It was **AGREED** that the Clerk would report the overgrown footpaths to Norfolk County Council and request that they be cut back.

10. PLANNING

- 10.1 Planning Application No. PF/12/0620 - Erection of first floor rear extension with balcony - Church Cottage, Middle Street, Trimingham:-** Objection. The objection is to the balcony which is overlooking adjacent properties.
Cllr. Brown declared a prejudicial declaration of interest and left the meeting.
- Planning Application No. PF/12/0728 - Erection of single-storey rear garden room extension - Little Dean, Middle Street, Trimingham:-** No objection.
Cllr. Brown returned to the meeting.
- 10.2 Planning Decisions:-** None received.

11. PILGRIM SHELTER/NEW VILLAGE HALL

- 11.1 Saul Penfold, Project Facilitator - Update:-** Attached. The Chairman reported that she had been approached by a member of the public who had concerns over the new Village Hall/Coastal Studies Centre. The Chairman stressed that it is not a Coastal Erosion Centre to study coastal erosion. It is to study the coast, habitats, beach, the community and the history of the village.
- 11.2 Purchase of Land:-** The Chairman reported that all the searches have now been carried out and the purchase should be completed within four weeks. It was **AGREED** that a cheque up to £50,000 could be issued once the purchase of the land is complete. This will cover the purchase of the land and disbursement fees.
- 11.3 Fundraising Committee Report:-** Attached.
- 11.4 Utilities - Pilgrim Shelter:-** The Clerk reported that the usage has doubled from this time last year. It was **AGREED** that this matter would be looked at again on completion of one year's usage.
- 11.5 Letter - Mrs Bradley:-** The Clerk read a letter received from Mrs. Bradley possible funding. A copy of this letter has been sent to Saul Penfold and he will be dealing with the funding issue.
- 11.6 Email Evie Miles:-** The Clerk read an email received from Evie Miles requesting art and craft, cooking and sports facilities at the new village hall. Evie is 4years old. Saul Penfold reported that he would like to hold a fun event for the children of the village to try and ascertain what they would like in the new village hall. There is also the possibility of a naming competition. This matter will be placed on a future agenda once the funding is in place.
- 11.7 Fundraising Newsletter:-** The fundraising committee offered to place an article in a future newsletter concerning the new village hall and coastal study centre. Saul Penfold said he would write an article.

12. CODE OF CONDUCT

- 12.1** It was **AGREED** to adopt the National Association of Local Councils' Code of Conduct with immediate effect.
- 12.2 Register of Interest Forms:-** The Clerk circulated the new Register of Interest Forms to all Members and requested that they be completed as a matter of urgency.

13. FINANCE

13.1	The following cheques were AGREED and signed:-	£
	J I Chance - Salary, Office Allowance and Postage	511.19
	HM Revenue & Customs	110.00
	Norfolk ALC Subscription Renewal	102.91
	Norfolk RCC Subscription Renewal	25.00
	Anglian Water - Pilgrim Shelter	53.90
	Stuart Hutcheson - Website	195.00
	Norse - Grounds Maintenance - Playing Field	293.26
	Aon - Insurance	532.63
	Eon - Pilgrim Shelter	113.23

14. QUEEN'S DIAMOND JUBILEE

14.1 Commemorative Mugs:- The Clerk reported that there are some mugs left for sale. The Fundraising Committee offered to place an advertisement in the newsletter.

14.2 Woodland Trust Trees:- The Clerk reported that Norfolk County Council will not allow the trees to be planted on the highway due to the fact that they will impair the vision for vehicles exiting the side roads. Cllr. Harrison said that the trees do not need to be planted until the autumn and this matter will be put on hold until the purchase of the land has been completed.

15. WEBSITE

15.1 The Clerk reported that the Website is now up and running.

16. CORRESPONDENCE

16.1 Green Build 2012 - Talk for Town and Parish Councils - Saturday 8th September - Speakers' Marquee:- The Clerk will circulate this paper to all Members.

16.2 Norfolk County Council - Better Broadband:- Circulated. Noted.

16.3 The Playing Field Newsletter:- Noted.

16.4 Norfolk County Council - Footpath Maintenance:- Circulated. Noted.

16.5 Funding for Signage - Norfolk Business Forum:- It was **AGREED** that the Clerk would invite Ian Groves and Jennifer Carnevale to a meeting to discuss the possibility of funding for signage for the new village hall and coastal study centre.

17. DATE OF NEXT MEETING

The date of the next meeting was noted as Monday 17th September, 2012 at 7.00 pm in the Pilgrim Shelter.

18. **RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETING ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS**

19. **HAND DRYER AND WATER HEATER**

19.1 It was **AGREED** to accept the quotation from PBL Builders Limited in the sum of £218.00 for the replacement of the hand dryer and water heater in the Pilgrim Shelter.

There being no other business the Chairman closed the meeting at 9.10 pm.

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Chairman

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Date

The Chairman said that a request has been received for public participation at the beginning of the meeting as well as at the end.

It was **AGREED** that as long as this is managed well it should be implemented.

Mr. Jelfs said that the public should be able to speak on each item on the agenda if have a relevant point. At the moment decisions are being made that the public do not agree with. The public do not know whether they wish to speak until the matter has been discussed by the Members. A perfect example was the bus shelter. The decision was made not to put in the second hand bus shelter on the say so of one person. The other members of the public wanted the bus shelter.

Mr. Jelfs said he is disappointed that the land has not yet been purchased. This matter is taking a long time.

Mr. Cooper said that the Fundraising Committee did offer to pay for the utilities used during their fundraising events and this offer still stands. The Fundraising Committee realise that the Pilgrim Shelter still has to run and be paid for.

Mr. Cooper said that when the grass was cut the bottle banks were put back in front of the sign requesting the public to take home their rubbish. Cllr. Brown said he would move the bottle banks back in place.

Miss King said that the verges are being cut by Norfolk County Council after the residents have cut them and enquired whether the Parish Council could do anything about this problem. The Chairman suggested Miss King contact her County Councillor Graham Jones.

Miss King said that the Fundraising Committee do their own printing and enquired whether the Parish Council could help on their printer. The Clerk said that the printer was her own property and not that of the Parish Council.

A member of the public said that he felt the communication in the village needs to improve and the Parish Council should explain how they work. There are a lot of rumours in the village concerning the new village hall and coastal study centre.