

**MINUTES OF THE MEETING OF TRIMINGHAM PARISH COUNCIL**  
**HELD ON MONDAY 7<sup>TH</sup> NOVEMBER, 2016 AT 7.00 PM**  
**IN THE PILGRIM SHELTER, LOOP ROAD, TRIMINGHAM**

**Present:-**

Chairman - Cllr. T. Brown, Vice-Chairman - Cllr. E. Boatman,  
Cllr. P. Benford, Cllr. L. King and Cllr. S. Kirk.

County Councillor W. Northam.  
District Councillor A. Fitch-Tillett.

Julie Chance MILCM - Clerk.

Six members of the public also attended the meeting.

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. D. Gotts and Cllr. A. Scarborough.

**2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**

None received.

**3. MINUTES OF THE MEETING HELD ON MONDAY 12<sup>TH</sup> SEPTEMBER 2016**

The Minutes of the meeting held on Monday 12<sup>th</sup> September 2016, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

**4. PUBLIC PARTICIPATION**

None received.

**5. COASTAL**

**5.1 Coastal Erosion Action Group:-** It was reported that Overstrand Parish Council will be circulating a questionnaire to the surrounding parishes asking whether they are interested in taking any further part in this Action Group. Nothing further to report.

## 6. COUNTY AND DISTRICT COUNCILLORS' REPORTS

- 6.1 County Councillor's Report:-** We are taking fifty Syrian refugees. The housing costs for the next seven years will be £216,000. Each District Council will contribute £4,700 for the next seven years to cover the cost.
- Libraries:-** To overcome the possible reduction in Library Services due to cuts in Government grants, we advertised for volunteers to help in the libraries. There were four hundred and fifty four volunteers who contributed 21,650 hours. The monetary value of this work was £152,510.40.
- Carrier Bag Order 2015:-** This order has to be monitored by our Trading Standards staff. The 5p charge for the single plastic bag went to charity and in the first year £29 million was given to charities.
- 6.2 District Councillor's Report:-** Attached.

## 7. POLICE

- 7.1 Police Report:-** None received.
- 7.2 SNAP:-** Report attached.
- 7.3 Speed Watch Project:-** The Chairman reported that the only way to solve the problem of speeding was to ask volunteers to form a Speed Watch team. It was **AGREED** that as there was no interest from volunteers no further action would be taken in this matter.

## 8. MEETING DATES FOR 2017

- 8.1** The Clerk circulated the meeting dates for 2017 which were **AGREED**.

## 9. PLAYING FIELD

- 9.1** No playing field matters were reported.

## 10. HIGHWAYS

- 10.1 Lorry - Property - Cromer Road:-** The Clerk reported that she has had confirmation that the Parish Council's enquiry has been received from North Norfolk District Council's enforcement team. No reply has been received from Victory Housing and the Clerk will chase accordingly.
- 10.2 Pumping Station - Anglian Water:-** The Clerk reported that she has requested an update from Anglian Water's visit to the holiday site but to date as not received a reply. The Clerk will chase accordingly.
- 10.3 Overgrown Hedge Middle Street/Loop Road:-** It was reported that this hedge has been cut back by Norfolk County Council. It was **AGREED** that no further action would be taken in this matter.

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## 11. FOOTPATHS

**11.1 Width of Footpaths:-** The Clerk circulated an email from Norfolk County Council stipulating the width of footpaths. Noted.

**12. PLANNING**

**12.1 Planning Applications:-** None received.

**12.2 Planning Decisions:-** Alterations to roofs to rear extensions - 9 Staden Park, Trimmingham. Permission given.

**12.3 Middle Street Property:-** The Clerk reported that she has requested an update from the Enforcement Team but to date as not received a reply. The Clerk will chase accordingly.

**13. PILGRIM SHELTER/NEW VILLAGE HALL**

**13.1 Management Committee:-** Report attached. It was **AGREED** to use Hansells Solicitors for this project. It was **AGREED** that the new land needed to be cleared and the Chairman will speak to Daniel Gotts concerning this work. It was **AGREED** that the Clerk would contact Norfolk County Council to start the discussions concerning the 30 mph order being moved to include the new land and the holiday site.

**13.2 Pilgrim Shelter - CIO:-** It was **AGREED** that the matter of making the Pilgrim Shelter and new land part of the CIO would be removed from the agenda as this has been **AGREED**.

**13.3 Fundraising Committee:-** Report attached.

**14. FINANCE**

<b>14.1</b>	The following cheques were <b>AGREED</b> and signed:-	£
	Clerk's Salary, Office Allowance, Stationery and Postage	
	Two months	517.53
	HM Revenue and Customs - Tax - Two Months	114.40
	URM - Bottle Bank	19.80
	Stuart Hutcheson - IT, Website and New Finance	15.00
	ALS Lawns and Fencing - Verges	65.00
	Mazars - External Auditors	180.00

**14.2 New Notice Board:-** It was **AGREED** that this matter would be placed on the next agenda for an update from Cllr. Gotts.

**14.3 Parish Council Assets:-** It was **AGREED** to accept the quotation received for maintenance of the parish council assets in the sum of £505.00. The Clerk wrote to eleven handymen but only one quotation was received.

**Removal of Benches - Playing Field:-** The Clerk reported that she has spoken to a reclamation yard but they are not interested in the two benches. It was **AGREED** that a working party could be formed to remove the benches.

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**Village Sign:-** The Clerk reported that she has received one quotation for refurbishment of the village sign. It was **AGREED** that the Clerk

would ask the contractor if they could also quote for a new sign for the Middle Street end of the village. This matter will be placed on the next agenda for further discussion.

**14.4 New Litter Bin:-** The Clerk reported that she has managed to get a 10% discount for the delay in delivery of the new litter bin. The new bin should be delivered within the next two weeks.

**14.5 Monthly Payments - October:-** Circulated. **AGREED.**

**14.6 Budget for the year ending 31<sup>st</sup> March 2018:-** Circulated. **AGREED.**

**14.7 Precept:-** The Precept form was completed in the sum of £7,937 and signed by the Chairman, two Members and the Clerk.

**15. FOUNDATION AWARD**

**15.1** This matter is ongoing.

**16. CORRESPONDENCE**

**16.1 NNDC - Local Plan Draft Sustainability Appraisal Scoping:-** Circulated. Noted.

**16.2 Norman Lamb - Broadband:-** Circulated. Noted.

**16.3 NALC - Newsletters:-** Circulated. Noted.

**16.4 NALC - AGM:-** Circulated. Noted.

**16.5 NNDC - BT Payphone Removal Consultation:-** Circulated. Noted.

**16.6 NNDC - Coastal Forum:-** Circulated. Noted.

**16.7 Cromer Town Council - Civic Service:-** It was **AGREED** that Cllr. Benford and Cllr. Boatman will attend the Mayor's Civic Service on Sunday 4<sup>th</sup> December at Cromer Parish Church at 3.00 pm.

**17. DATE OF NEXT MEETING**

The date of the next meeting was noted as Monday 16<sup>th</sup> January 2016 at 7.00 pm.

**18. PUBLIC PARTICIPATION**

A member of the public reported that a resident has had his tools stolen from his truck. Members of the public should be alert.

**There being no other business the Chairman closed the meeting at 8.40 pm.**

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**Chairman**

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**Date**