

MINUTES OF THE MEETING OF TRIMINGHAM PARISH COUNCIL
HELD ON MONDAY 16TH JANUARY, 2017 AT 7.00 PM
IN THE PILGRIM SHELTER, LOOP ROAD, TRIMINGHAM

Present:-

Chairman - Cllr. T. Brown, Cllr. P. Benford, Cllr. L. King
Cllr. S. Kirk and Cllr. A. Scarborough.

District Councillor A. Fitch-Tillett.

PCSO G. Bridges.

Julie Chance MILCM - Clerk.

Seven members of the public also attended the meeting.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. L. Boatman and Cllr. D. Gotts.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Declarations of interest were received from Cllr. T. Brown in respect of any matters in connection with Middle Street.

3. MINUTES OF THE MEETING HELD ON MONDAY 7TH NOVEMBER, 2016

The Minutes of the meeting held on Monday 7th November 2016, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

4. PUBLIC PARTICIPATION

None received.

5. **COASTAL**

5.1 Action Group - Coastal Erosion:- The Chairman reported that a further meeting will be arranged for early February. To date no questionnaire has been received from Overstrand Parish Council as agreed at the last meeting.

6. **COUNTY AND DISTRICT COUNCILLORS' REPORTS**

6.1 County Councillor's Report:- None received.

6.2 District Councillor's Report:- Attached. District Councillor Fitch-Tillett reported that the damage from the storm surge will cost in the region of £100,000. North Norfolk District Council will be replacing the planks on the pier. North Norfolk District Council have not been able to inspect Trimmingham to date but they are due to come and walk the area on Tuesday 17th January. County Councillor Fitch-Tillett will be meeting with the Norfolk River Trust and Norfolk County Council to deal with the problem of flooding outside Bizewell Farmhouse. It appears that the pipe going through the embankment may be blocked. There will be a Coastal Protection Meeting being held at the Coronation Hall. All welcome.

7. **POLICE**

7.1 Police Report:- Attached. PCSO Bridges reported that Guy Slade returned to the PCSO team in November and he will be patrolling the area. PCSO Bridges agreed to check the vehicles in Middle Street. She will check for insurance and up to date paperwork. PCSO Bridges reported that she had been on duty at the weekend in Cley, Cromer and Walcott. There has been ingress of water on the Coast Road at Salthouse mainly due to the damage to the single banks in the 2013 surge.

A member of the public reported that his daughter has received a fraudulent letter asking for payment for a parking offence. He has reported it to Action Fraud. The Police advised that if such a letter is received you should not engage with the senders on a mobile phone or over the internet. The Police and Action Fraud should be contacted immediately.

7.2 SNAP:- Attached.

8. **PLAYING FIELD**

8.1 It was reported that a tractor with a bucket has been seen exiting the playing field road. Cllr. Kirk will investigate whether there is any damage or any obvious work that has been carried out. This matter will be placed on the next agenda for an update.

9. HIGHWAYS

- 9.1 **Property - Cromer Road:-** The Clerk read an email received from Victory Housing stating that Age Concern are working with the tenant to help clear the storage facility. It was **AGREED** that the Clerk would write and request an update on the situation.
- 9.2 **Anglian Water - Pumping Station:-** The Clerk read an email from Anglian Water stating that they are waiting for the Environmental Health Officer to arrange a meeting with the site owners. It was **AGREED** that the Clerk would write to Anglian Water and request an update.
- 9.3 **30mph Speed Limit - Cromer Road:-** The Clerk read an email from Norfolk County Council stating that if planning permission was granted for the new village hall without a condition to reduce the limit it means that Norfolk County Council have decided that it is not necessary. It was **AGREED** that the Clerk would ask for a meeting with the Highway Engineer to discuss the matter further.
- 9.4 **Volunteers Repairing Potholes:-** The Clerk read an email received from Norfolk County Council stating that the legal responsibility remains with the highway authority and any volunteers would be expected to be trained and know the legal requirements for highways work. Noted. It was **AGREED** that no further action would be taken in this matter.
- 9.5 **Chevron Sign:-** It was reported that the damaged sign has not been repaired. The Clerk will chase accordingly.
- 9.6 **Potholes:-** It was reported that there is a deep pothole on the bridge at Middle Street. The Clerk will report accordingly.

10. FOOTPATHS

- 10.1 Nothing to report.

11. PLANNING

- 11.1 **Planning Application No. PF/16/1530 - Erection of two storey dwelling - The Garden House, Church Lane, Trimmingham:-** No objections.
- 11.2 **Planning Permissions Given:- Planning Application No. PF/16/1530 - Erection of two storey dwelling - The Garden House, Church Lane, Trimmingham.**

- 11.3 **Middle Street:-** The Clerk read a letter received from North Norfolk

District Council stating that the matter has been investigated thoroughly and no conditions for the removal of the storage container can be found on the original planning application. Because the structure has been in place for more than 10 years it has now become a lawful structure. North Norfolk District Council agree that the container looks unsightly. District Councillor Fitch-Tillett will look into this matter further and report back to the next meeting.

12. PILGRIM SHELTER/NEW VILLAGE HALL

12.1 Management Committee:- Report attached.

12.2 Fundraising Committee:- Report attached.

The Clerk read a letter received from Norman Lamb MP congratulating the Management Committee and the Fundraising Committee for the success with the Lottery bid.

12.3 Deep History Coast - Trimmingham- The Clerk reported that North Norfolk District Council wish to include the Pilgrim Shelter as a discovery point in their bid for the funding for the Deep History Coast project. It was **AGREED** that the Clerk would write to North Norfolk District Council and say that the Management Committee and the Parish Council would be happy for them to add the Pilgrim Shelter to this project.

13. FINANCE

13.1	The following cheques were AGREED and signed:-	£
	Clerk's Salary, Office Allowance, Stationery and Postage	507.49
	HM Revenue and Customs - Tax	114.40
	LDM Home & Garden Services - Maintenance of Assets	495.00
	ALS Lawns and Fencing - Verges	65.00
	Glasdon UK Limited - Litter Bin	320.38
	NNDC - Building Control - New Village Hall	444.00
	SMG - New Village Hall	5,310.00

13.2 New Notice Board:- The new notice board has still not been produced by the contractor. It was **AGREED** that the Clerk would obtain some quotations for the next meeting. Cllr. Brown will liaise with the contractor who was appointed to make the new notice board.

13.3 New Litter Bin:- The Clerk reported that Cllr. Gotts has collected the new litter bin but to date it is not in place. The Clerk will obtain an update.

13.4 Monthly Payments and Receipts:- **AGREED.**

13.5 New Village Sign:- It was **AGREED** that this matter will be placed on a future agenda for further discussion. It was **AGREED** that the quotation for refurbishment of the old sign be accepted in the sum of £470. Clerk to action.

14. FOUNDATION AWARD

14.1 **Action Plan - 2017:-** Circulated. **AGREED.**

15. **ANNUAL REVIEW OF POLICIES**

- 15.1 **Child Protection Policy:-** No amendments required.
- 15.2 **Risk Assessment:-** No amendments required.
- 15.3 **Asset Register:-** No amendments required.
- 15.4 **Environment Policy:-** No amendments required.
- 15.5 **Equal Opportunities Policy:-** No amendments required.
- 15.6 **Dignity at Work Policy:-** No amendments required.

16. **CORRESPONDENCE**

- 16.1 **NCC - Norfolk Coast Sustainable Development Fund:-** Circulated. Noted.
- 16.2 **Email - Community Safety:-** Circulated. Noted.
- 16.3 **Email - Electoral Review of North Norfolk:-** Circulated. Noted.
- 16.4 **NNDC - Big Society Awards 2017:-** Circulated. Noted.
- 16.5 **Norfolk ALC - Newsletter:-** Circulated. Noted.

17. **DATE OF NEXT MEETING**

The date of the next meeting was noted as Monday 13th March, 2017 Pilgrim Shelter at 7.00 pm.

18. **PUBLIC PARTICIPATION**

A member of the public reported that garden waste is being dumped over the cliff. It was **AGREED** that the Clerk would ascertain the legal position for this practice.

It was **AGREED** that an article will be placed in the newsletter concerning dog fouling and fly tipping.

There being no other business the Chairman closed the meeting at 8.25 pm.

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Chairman

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Date