

MINUTES OF THE ANNUAL MEETING OF
TRIMINGHAM PARISH COUNCIL
HELD ON MONDAY 8TH MAY AT 7.35 PM
IN THE PILGRIM SHELTER, LOOP ROAD, TRIMINGHAM.

Present:-

Chairman - Cllr. T. Brown, Vice-Chairman - Cllr. L. Boatman,
Cllr. P. Benford, Cllr. L. King, Cllr. S. Kirk and Cllr. A. Scarborough.

Julie Chance MILCM - Clerk.

Five Members of the public also attended the meeting.

1. ELECTION OF CHAIR

- 1.1 It was **AGREED** to elect Councillor Terry Brown as Chair to Trimingham Parish Council.
- 1.2 The Chairman signed the Declaration of Acceptance of Office form which was witnessed by the Clerk.

2. ELECTION OF VICE-CHAIR

- 2.1 It was **AGREED** to elect Councillor Elizabeth Boatman as Vice-Chair to Trimingham Parish Council.
- 2.2 The Vice-Chair signed the Declaration of Acceptance of Office form which was witnessed by the Clerk.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. D. Gotts and District Councillor A. Fitch-Tillett.

4. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

None received.

5. **MINUTES OF THE MEETING HELD ON MONDAY 13TH MARCH, 2017**

The Minutes of the meeting held on Monday 13th March 2017, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

6. **PUBLIC PARTICIPATION**

A member of the public reported that the caravan on Middle Street is still on the highway. It was reported that there had been an email received from North Norfolk District Council stating that they will not take any further action in this matter. It was **AGREED** that the Clerk would write to North Norfolk District Council and ask them to explain why they will not deal with the problem and inform them that it is still on the highway and not on the property as stated in the email.

7. **COASTAL**

7.1 **Action Group - Coastal Erosion:-** The Clerk reported that she has written to Overstrand Parish Council concerning the progress of the action group. The Clerk read an email received from the Clerk stating that she has been away on holiday and will speak to her Members for an update. It was **AGREED** that the Clerk would write again requesting an update.

7.2 **Beach Litter Pick:-** Cllr. King reported that the arranged litter pick did not take place due to adverse weather. Cllr. King will organise another date and this matter will be placed on the next agenda for an update.

7.3 **North Norfolk Coastal Forum:-** Agenda and Minutes circulated. Noted.

8. **COUNTY AND DISTRICT COUNCILLORS' REPORTS**

8.1 **County Councillor's Report:-** None received.

8.2 **District Councillor's Report:-** None received.

9. **POLICE**

9.1 **Police Report:-** It was **AGREED** that this item would be removed from future agendas as the report is covered by the Newsletter which is circulated.

9.2 **Police Newsletter:-** Circulated. Noted. It was **AGREED** that the Clerk would place the newsletters on the notice board.

9.3 **Middle Street:-** This matter is covered under Public Participation.

9.4 **SNAP:-** No report received. This matter will be placed on the next agenda for an update.

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9.5 **Office of The Police & Crime Commissioner for Norfolk:-**

Circulated. Noted.

- 9.6** A member of the public gave an update on the fraud his daughter is experiencing. He has been told by the Police that the company are fishing which is not illegal. It becomes fraud and therefore illegal if money is paid to the company who is fishing. The Police advice is to put a cross through any correspondence and mark not known as this address.

10. PLAYING FIELD

- 10.1 Benches:-** The Chairman reported that the benches can be repaired and he and a member of the public will carry out these repairs and also paint the benches to protect them.

11. HIGHWAYS

- 11.1 Property - Cromer Road:-** The Clerk reported that she has not received an update concerning the removal of the storage container. The Clerk will chase accordingly.
- 11.2 Anglian Water - Sewerage Smell:-** It was reported that the smell is getting worse. It was **AGREED** that the Clerk would ask Anglian Water for an update on their investigation of the Woodland Park sewerage system.
- 11.3 Chevron Sign:-** It was reported that the sign has been repaired. It was **AGREED** that no further action would be taken in this matter.
- 11.4 Pothole - Middle Street:-** It was reported that the pothole has been repaired. It was **AGREED** that no further action would be taken in this matter.
- 11.5 New Notice Board:-**The Clerk reported that she has asked permission from Norfolk County Council to place the new notice board on the verge at Staden Park. This matter will be placed on the next agenda for an update.
- 11.6 Bench - Village Sign:-** It was **AGREED** that the Clerk would obtain the cost of a new bench with the intention of placing it on the concrete slab beside the village sign. The Clerk has requested permission from Norfolk County Council to place the bench on the verge next to the village sign and this matter will be placed on the next agenda for an update.
- 11.7 Grit Bin:-** The Clerk reported that she has asked permission from Norfolk County Council to move the grit bin from beside the village sign to the other side of the road. This matter will be placed on the next agenda for an update.

- 11.8 Gimingham Road Speed:-** Cllr. King reported that a resident on Gimingham Road has written to Norfolk County Council requesting

that the speed be reduced on the Gimmingham Road due to the frequent use by children carrying out their Duke of Edinburgh Award. It was **AGREED** that the Clerk would try and obtain a copy of the letter in order that this matter can be placed on the next agenda for action.

12. FOOTPATHS

12.1 Cllr. King reported that pedestrians are coming from Trimingham House and walking along the road instead of crossing to the new coastal footpath due to a lack of signage. It was **AGREED** that the Clerk would contact Norfolk County Council and ask for a sign to be erected.

13. PLANNING

13.1 Planning Applications:- None received.

13.2 Planning Permission:- None received.

13.3 Middle Street:- This matter has been dealt with under the Police item.

14. PILGRIM SHELTER/NEW VILLAGE HALL

14.1 Management Committee Report:- Attached.

14.2 Fundraising Committee Report:- Attached.

14.3 Deep History Coast:- The Chairman reported that North Norfolk District Council were not successful in securing the funding for this project. They are reapplying next year.

14.4 Transfer of New Land/Pilgrim Shelter and New Hall:- This matter is in the hands of the Solicitors.

14.5 Report - Purple Broom Rape:- Attached.

15. FINANCE

15.1 The following cheques were **AGREED** and signed:- £

Clerk's Salary, Office Allowance and Postage Two Months	527.60
HM Revenue and Customs - Tax	114.40
URM - Bottle Bank	10.80
SMG - Chartered Architects - New Village Hall	2,275.00
Suffolk ALC - Foundation Award	50.00
Came & Company - Annual Insurance	439.44
ALS Lawns & Fencing - Verges	205.00
Stuart Hutcheson - IT	10.00

15.2 Annual Insurance:- It was **AGREED** to renew the annual insurance with Came & Company in the sum of £439.44.

15.3 Norfolk ALC - Annual Subscription:- It was **AGREED** to renew the annual subscription in the sum of £113.26.

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15.4 Accounts for the year ended 31st March, 2017:- **AGREED** and signed by the Chairman and Clerk.

15.5 Annual Governance for the year ended 31st March, 2017:-

AGREED and signed by the Chairman and Clerk.

15.6 Annual Return for the year ended 31st March, 2017:- AGREED and signed by the Chairman and Clerk.

15.7 Bank Statements:- The end of year bank statements were signed by all Members.

16. FOUNDATION AWARD

16.1 Nothing to report.

17. COMMUNITY HOUSING FUND

17.1 The Clerk read an email received from North Norfolk District Council stating that they would be happy to meet with the Parish Council and will contact the Clerk shortly with some convenient dates.

18. CORRESPONDENCE

18.1 The Local Government Boundary Commission:- Circulated. Noted.

18.2 NNDC - Newsletter:- Circulated. Noted.

18.3 Norfolk ALC Newsletter:- Circulated. Noted.

18.4 Community Action Norfolk:- Circulated. Noted.

19. DATE OF NEXT MEETING

The date of the next meeting was noted as Monday 10th July, 2017 at 7.00 pm in the Pilgrim Shelter, Loop Road, Trimmingham.

20. PUBLIC PARTICIPATION

It was reported that the bus shelter on the Cromer Road has been hit again by Sanders Coaches.

It was reported that the Older Peoples Forum held a seminar on fire prevention. If you are over 60, on benefits or have children you can receive a free fire prevention check in your home. Cllr. King will forward the details to the Clerk and this matter will be placed on the next agenda for further discussion.

There being no other business the Chairman closed the meeting at 8.40 pm.

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Chairman

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Date