

**MINUTES OF THE MEETING OF THE
TRIMNINGHAM PARISH COUNCIL
HELD ON MONDAY 26TH NOVEMBER, 2012 AT 7.00 PM
IN THE PILGRIM SHELTER, TRIMINGHAM.**

Present:-

Chairman - Cllr. C. Wilkins, Cllr. P. Benford and Cllr. T. Brown.

County Councillor G. Jones.
District Councillor A. Fitch-Tillett.

Ian Groves - North Norfolk Business Forum.
Aaron Roberts - Active Norfolk.

P.C. Barrie Cresswell.

Julie Chance - Clerk.

Ten members of the public also attended the meeting.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. J. Harrison and Cllr. S. Kirk.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

2.1 No declarations of interest were received.

2.2 **Dispensations:-** All Members present requested a dispensation in respect of the annual budget for the period to May 2015. The forms were completed and signed.

**3. MINUTES OF THE MEETINGS HELD ON MONDAY 17TH
SEPTEMBER 2012 AND MONDAY 22ND OCTOBER 2012**

The Minutes of the meetings held on Monday 17th September 2012 and Monday 22nd October 2012, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

It was **AGREED** to suspend the meeting for public participation.

4. PUBLIC PARTICIPATION

A member of the public requested that the woodland trees given to the Parish Council for the Jubilee be planted around the land for the new village hall now that the land has been purchased. This matter will be placed on a future agenda for discussion.

The meeting was reconvened.

5. CASUAL VACANCY

5.1 The Clerk reported that two members of the public have applied for the two casual vacancies. It was **AGREED** that the Clerk would arrange an interview with the two applicants.

6. PATHFINDER - FUNDING FOR SIGNAGE

6.1 Ian Groves - North Norfolk Business Forum:- Ian reported that the North Norfolk Business Forum is a membership group with 400 members at present. Money has become available from DEFRA, connected with the pathfinder money, in East Norfolk. The money has been ring fenced for signage in order to promote tourism and to encourage more people to visit the area. The original pathfinder money was made available for coastal areas affected by coastal erosion. The North Norfolk Business Forum is working with Norfolk County Council to increase brown signage and with North Norfolk District Council for other signage. Ian is willing to meet with any of the businesses to discuss their needs and his contact details are as follows:- ian.groves@nbnf.so.uk - 07957656706.

6.2 Cross Parish Council Projects:- The Clerk read a letter received from Overstrand Parish Council inviting two Members to a meeting to discuss a joint project for the new signage money. It was **AGREED** that Cllr. Brown and Cllr. Wilkins will attend.

7. NORFOLK VILLAGE GAMES 2013

7.1 Aaron Roberts - Active Norfolk:- Report attached. The Fundraising Group will liaise with Aaron with a view to arranging some fundraising road shows in the near future.

8. COUNTY AND DISTRICT COUNCILLORS' REPORTS

8.1 County Councillor's Report:- County Councillor Jones reported that he had met with Cllr. Brown and the highway engineer, Steve White, to discuss various problems in the village. This matter will be reported under the item on the agenda. The budget deficit will be quite difficult and services will be cut once again this year. County Councillor Jones urged all present to look after the vulnerable people in the village as they will not get the usual support and help from Norfolk County Council. The Public Rights of Way are still in a deplorable condition across the County. These are now the responsibility of the highway officers. The highways will be inspected every 12 months instead of every 6 months in the future. County Councillor Jones urged Trimingham to get involved with the village games and reported that he is trying to arrange something across his Ward.

A member of the public reported that there was a soil slide near the Woodlands and this has gone into the road. County Councillor Jones will report this matter.

8.2 District Councillor's Report:- Attached.

9. PLAYING FIELD

9.1 Grass Maintenance:- It was **AGREED** to adopt the grass maintenance specification drafted by the Clerk. It was **AGREED** that the Clerk will follow the tender process for this work with immediate effect. Norse has already tendered and this will be added to any other tenders received for consideration.

10. POLICE

10.1 Police Report:- Attached. PC Cresswell reported that the speeding in Trimingham has been selected as one of the priorities for SNAP and there will be speed checks carried out for the next ten weeks. These will be carried out at different times during the day.

11. HIGHWAYS

11.1 30 MPH Signs - Middle Street and Coastguard Cottages:- Cllr. Brown reported that the highway engineer was resigned to the questions asked at the meeting with County Councillor Jones and suggested that if Trimingham wants a 20 mph speed limit the residents should be encouraged to drive at 20 mph through the village. There is no funding available to move the current signs or reduce the current speed limit. The highway engineer agreed to cut back the foliage from the 30 mph sign at the Coastguard Cottages in order to make it more visible.

- 11.2 **Subsidence - Mundesley Road:-** County Councillor Jones will investigate this matter and report back to the next meeting.
- 11.3 **Broken Sign:-** It was reported that this has now been removed.
- 11.4 **Highway Rangers Visit:-** Attached.
- 11.5 Concern was expressed at the amount of mud on the roads from the farm vehicles recently.

12. FOOTPATHS

- 12.1 The Clerk reported that the footpaths in Trimingham are on the waiting list for maintenance.
- 12.2 **Coastal Walk:-** Concern was expressed that the new Coastal footpath goes along the beach. County Councillor Jones will check this and report to the next meeting.

13. PLANNING

- 13.1 **Planning Application No. PF/12/1294 - Erection of replacement double garage with flue for biomass boiler, Cliff House, Mundesley Road, Trimingham, NR11 8DZ:-** No objections.
- 13.2 **Planning Decisions:-** None received.

14. PILGRIM SHELTER/NEW VILLAGE HALL

- 14.1 **Purchase of Land:-** The Clerk confirmed that the purchase of the land was completed on 9th November 2012 at 16.24 pm. The funding bids are ongoing and the Clerk will keep the Members updated as to progress. It was **AGREED** that the Clerk would write letters of thanks to the architect, project manager and quantity surveyor who have all given their time voluntarily for the benefit of Trimingham and this project. It was **AGREED** that the Clerk would obtain quotations for a new board to be erected at the recently purchased land.
- 14.2 **Fundraising Committee:-** Report attached.
- 14.3 **Child Protection Policy:-** It was **AGREED** to adopt the draft Child Protection Policy circulated by the Clerk with immediate effect.
- 14.4 Cllr. Wilkins reported that she had requested the Pilgrim Shelter to be cleared of all fundraising materials before the recent elections and this had not been done. It was **AGREED** that the Pilgrim Shelter will be inspected prior to the May elections and any items left in there will be removed or disposed of. Cllr. Wilkins said that the Presiding Officer had booked the Pilgrim Shelter and although no formal complaint has been received to date, if a complaint is received it is a very serious matter.

15. **FINANCE**

- 15.1 The following cheques were **AGREED** and signed:-
- | | £ |
|---|--------|
| Clerk's Salary, Office Allowance, Postage and Stationery | 535.72 |
| HM Revenue and Customs - Tax | 110.00 |
| 1&1 Internet Limited - Website Domain | 7.18 |
| PBL Builders Limited - hand drier, water heater and toilet seat | 242.50 |
| Wellburger Coatings (UK) Limited - Paint BT Box | 122.76 |
| Norse - Grass Maintenance - Six months | 293.25 |
| Rentokill Initial Fire Services - Pilgrim Shelter | 49.42 |
- 15.2 **Precept Form:-** The Precept form was completed and signed in the sum of £6,975.

16. **EAST OF ENGLAND AMBULANCE SERVICE**

- 16.1 Cllr. Brown reported that the meeting held in Cromer was well attended and informative. Minutes attached.
- 16.2 **North Norfolk News Article:-** Cllr. Wilkins read an article in the North Norfolk News recently concerning a resident in Trimingham who could not ring for an ambulance following a stroke due to the BT telephone lines being down. It was **AGREED** that the Clerk would write to Norman Lamb MP enclosing a copy of the article and point out that Trimingham always seems to be the last village dealt with when the BT lines go down. The Clerk will request that Norman Lamb contact BT and urge them to repair the lines as a matter of urgency in the future.

17. **COASTAL ISSUES FORUM**

- 17.1 Cllr. Brown reported that the meeting was very interesting and covered many coastal issues. Update attached. Cllr. Wilkins requested Cllr. Brown to enquire concerning jet skies at the next meeting. Cllr. Wilkins believes they should be based at Sea Palling and not Trimingham. Cllr. Brown said he would mention this matter and any other matters the public wish him to discuss at the next meeting. A member of the public raised concern over another land slip opposite the Woodlands Caravan site.

18. **BT BOX**

- 18.1 The Clerk reported that the paint has been ordered and once it has been received she will liaise with Cllr. Brown concerning the painting of the BT box ready for the defibrillator.

19. NORFOLK ALC - PARISH LIAISON OFFICER

19.1 It was **AGREED** to invite the new Parish Liaison Officer to a future meeting.

20. SECOND HAND BUS SHELTER

20.1 Cllr. Wilkins read a letter and petition received requesting the second hand bus shelter be put in place. Following lengthy discussion it was **AGREED** that the Clerk would give the order for the second hand bus shelter to be erected immediately.

21. FOOD BANK

21.1 It was **AGREED** that the Clerk would invite Rev. Sharon Willimott to a future meeting to give a presentation on the Cromer and District Food Bank.

22. FLY TIPPING - BOTTLE BANK LAND

22.1 The Clerk reported that North Norfolk District Council are investigating this matter. The owner of the land needs to give North Norfolk District Council permission to erect a CCTV camera and the Clerk will liaise with Cllr. Harrison on this matter.

23. GENERAL POWER OF COMPETENCE

23.1 The Clerk reported that she had passed her recent exam the General Power of Competence. This will enable the Parish Council to have a lot more power. Unfortunately the General Power of Competence could not be adopted as the number of elected Members did not meet the criteria required.

24. REVIEW OF STATUTORY DOCUMENTATION

24.1 Standing Orders:- No amendments required.

24.2 Financial Standing Orders:- No amendments required.

24.3 Risk Assessment:- No amendments required.

24.4 Asset Register:- No amendments required at present. Cllr. Wilkins reported that a silver boat was presented to the Parish Council some time ago. This boat is at present with Mr. Page who was the Chairman of the Parish Council at the time of the presentation. Cllr. Benford will ask Mr. Page if he can please return the boat to the Parish Council in order for it to be displayed in the new village hall once it is built. Once the boat is returned it will be added to the asset register.

24.5 Training Policy:- No amendments required. It was **AGREED** that basic training will be arranged once the new co-opted Members are in place.

25. CORRESPONDENCE

- 25.1 Norfolk ALC Annual Report 2011/12:-** Noted.
- 25.2 Norfolk Community Health and Care:-** Circulated. Noted.
- 25.3 Ambulances in North Norfolk:-** Circulated. Noted.
- 25.4 Norfolk Police Authority - Consultation on Precept for new PCC:-** Noted.
- 25.5 Norfolk County Council - Community Transport:-** Noted.
- 25.6 Email Doreen Bradley - Land and Strand:-** It was **AGREED** that the Clerk would liaise with Doreen Bradley and prepare a summary of the meetings to be placed in the new Land and Strand.
- 25.7 Trimingham 100 Club:-** The Clerk reported that she has received a cheque in the sum of £300 towards the Pilgrim Shelter. The Clerk has written a letter of thanks for this generous donation.

26. DATE OF NEXT MEETING

The date of the next meeting was noted as Monday 7th January, 2013.

It was **AGREED** to close the meeting for public participation.

27. PUBLIC PARTICIPATION

None received.

The meeting was reconvened.

There being no other business the Chairman closed the meeting at 9.32 pm.

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Chairman

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Date