

MINUTES OF THE MEETING OF TRIMINGHAM PARISH COUNCIL
HELD ON MONDAY 4TH OCTOBER, 2013 AT 7.00 PM
IN THE PILGRIM SHELTER, TRIMINGHAM

Present:-

Chairman - Cllr. C. Wilkins, Cllr. P. Benford, Cllr. E. Boatman,
Cllr. T. Brown, Cllr. D. Gotts and Cllr. J. Harrison.

County Councillor W. Northam.

District Councillor T. Fitzpatrick - Leader North Norfolk District Council.
Steve Blatch - Strategic Director North Norfolk District Council.

James Kearns - Kearns Foundation.
Andrew Copelin - Kearns Foundation.

Julie Chance - Clerk.

Twelve members of the public also attended the meeting.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. S. Kirk and District Councillor A. Fitch-Tillett.

2. DECLARATIONS OF INTEREST

None received.

3. MINUTES OF THE MEETING HELD ON MONDAY 2ND SEPTEMBER, 2013

The Minutes of the meeting held on Monday 2nd September 2013, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

It was **AGREED** to suspend the meeting for public participation.

4. PUBLIC PARTICIPATION

A member of the public enquired as to the position with the defibrillator. The Clerk reported that it has not been installed to date but it is hoped that it will be installed as soon as possible following this meeting if the payment for the new electrical supply is agreed.

A member of the public reported that the warning sign at the Mundesley end of the village has been broken in the wind. It was **AGREED** that the Clerk will report this matter to Norfolk County Council Highways.

The meeting was reconvened.

5. COUNTY AND DISTRICT COUNCILORS' REPORTS

5.1 County Councillor's Report:- Attached.

A member of the public asked why the resurfacing was carried out to one side of Staden Park entrance and not the other which also had potholes. The Clerk will report this matter to Norfolk County Council Highways. County Councillor Northam will also report this matter.

5.2 District Councillor's Report:- None given.

6. NORTH NORFOLK DISTRICT COUNCIL ATTENDING A PARISH COUNCIL MEETING

The Chairman introduced District Councillor Tom FitzPatrick and Strategic Director Steve Blatch. District Councillor FitzPatrick thanked the Members for accepting North Norfolk District Council's offer to attend a Parish Council meeting. The object of the exercise is to have better contact with the smaller communities, in particular Parish Councils, and to deal with any concerns and report on projects within North Norfolk District Council. The priority for North Norfolk District Council is having to make significant financial cuts across the board of between 10% and 15% over the next few years. The Conservative administration are taking a positive view of the financial position. They are looking at building more housing to include more affordable and social housing. North Norfolk District Council are committed to making the financial savings without any cuts in the front line services. They are looking at the no discretionary services such as leisure. The Cabinet has voted to decommission CCTV with effect from March 2014. The equipment has been offered to the five towns where the CCTV cameras are operated. Discussions are taking place to try and work with the Town Councils concerning this matter.

North Norfolk District Council have supported fourteen businesses to set-up through Enterprise North Norfolk.

The second homes money has been used to set up the Big Society Fund for projects in the community including playing fields and equipment.

North Norfolk District Council are encouraging people to put more recycling in their bins at home to save money on managing bottle banks and help with the landfill shortage.

Steve Blatch, Strategic Director said that North Norfolk District Council are having to make cuts of £600,000 over the next two years and there will be more cuts from 2016 onwards. Since the administration changed £250,000 has been taken out of the management structure with the management team reducing from five to three. The Chief Executive retired and there are only eight managers instead of fourteen.

All the contracts are being reviewed in order to find savings including the leisure contracts for the Splash and Victory at North Walsham. The grounds maintenance contract is also being reviewed looking at increased shared working with Kings Lynn and West Norfolk. The benefits and rates departments are working together to make savings.

North Norfolk District Council are encouraging more development of affordable homes in order to take advantage of the Government bonus scheme. They are actively looking at identifying land which will benefit from offshore wind farms. They have supported Norfolk County Council with RAF Coltishall and have delivered the prison within two years.

Community Dog Warden Scheme:- Report attached.

7. KEARNS FOUNDATION

7.1 The Chairman welcomed James Kearns and Andrew Copelin from the Kearns Foundation. James Kearns gave a brief background on the Foundation. The Foundation supports communities and young people. They are in the process of negotiating a lease with Norfolk County Council for the piece of land and wooden chalet on Gimingham Road in Trimmingham. Wymondham College administers the three pieces of land at present. The Foundation are looking for a letter of support for their project. They need to raise in the region of £15,000/£20,000 to equip the cabin. It was **AGREED** that more information will be sent to the Clerk and the Kearns Foundation should liaise with the Management Committee on how they can work together to benefit the community. Once further information is to hand the Clerk will circulate to all Members.

8. PLAYING FIELD

- 8.1 **Access:-** Cllr. Harris reported that he and the Clerk had met with Norfolk County Council to discuss the possibility of the Bridleway being redirected around the field. At present this goes straight through the field and makes it difficult to plough. If this is possible the Harrison family will consider putting vehicle access around the back of the council houses to the playing field. It was **AGREED** that the Clerk would ascertain the current position.
- 8.2 **Hedge:-** Cllr. Harrison agreed to trim back the hedge in due course.

9. POLICE

- 9.1 **Police Report:-** Attached. It was **AGREED** that the Clerk would enquire when the Police would be attending a Parish Council meeting.
- 9.2 **Speeding:-** Report attached.
- 9.3 **Vehicle Activated Sign:-** It was **AGREED** that the Clerk would ascertain when the sign is likely to be erected.

10. HIGHWAYS

- 10.1 **Broken Sign and Fire Hydrant:-** It was reported that the sign has been repaired but not the fire hydrant. The Clerk will chase accordingly.
- 10.2 **Broken Chevron - Church Street:-** It was reported that this has been repaired.
- 10.3 **Potholes:-** It was **AGREED** that the Clerk would report the potholes outside the Church and near the Coastguard Cottages as a matter of urgency.

11. FOOTPATHS

- 11.1 Nothing to report.

12. PLANNING

- 12.1 **Planning Applications:-** None received.
- 12.2 **Planning Decisions:-** None received.

13. PILGRIM SHELTER/NEW VILLAGE HALL

- 13.1 **Management Committee Report:-** Attached.
- 13.2 **Fundraising Committee:-** Report attached.
- 13.3 **Maintenance - Pilgrim Shelter:-** It was **AGREED** that the Clerk would obtain quotes for the necessary work in the ladies toilet. It is very damp.

- 13.4 **Payment to Bid Writer:-** This matter was dealt with in the

Management Committee Report.

14. FINANCE

- 14.1** The following cheques were **AGREED** and signed:- £
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|---|--------|
| J.I. Chance Salary, Office Allowance, Postage and Stationery - Two months | 534.78 |
| HM Revenue & Customs - Tax | 111.20 |
| NORSE - Six monthly grass maintenance | 300.58 |
| Eon - Pilgrim Shelter | 58.72 |
| Anglian Water - Pilgrim Shelter | 63.01 |
| Mazars External Auditors | 390.00 |
| Admiral Signs - Defib Signs | 57.60 |
| Randalls Electrical - Defib Electricity Supply | 315.85 |
| Matt & Jenny Cooper - Bottle Bank | 41.53 |
- 14.2 No Dog Fouling Signs:-** The Clerk reported that she had not yet received the requested signs and she will chase accordingly.
- 14.3 Precept Form:-** It was **AGREED** to accept the grant offered by North Norfolk District Council once again this year in the sum of £806. The Precept form will be completed and signed at the next meeting.
- 14.4 Electrical Check - Pilgrim Shelter:-** It was **AGREED** to accept the quotation from Cromer Electrical in the sum of £180.00 plus VAT.
- 14.5 Information Request:-** The Clerk reported that an invoice has been sent but to date no response or payment has been received.

15. BT BOX

- 15.1 Defibrillator:-** It was **AGREED** that the Clerk will arrange to have the defibrillator installed as soon as possible.

16. CORRESPONDENCE

- 16.1 Letter - John W. Archer - Parish History:-** It was **AGREED** that the Clerk would contact Doreen Bradley and enquire whether she can help with this information request.
- 16.2 NCC - Delivering Local Highway Improvements:-** Circulated. It was **AGREED** that the Clerk would make an application for a second VAS sign.
- 16.3 NCC Budget Consultation:-** Circulated. Noted.
- 16.4 Eastern Inshore Fisheries and Conservation Authority:-** Circulated. Noted.
- 16.5 Sheringham Shoal Update:-** Circulated. Noted.
- 16.6 Norfolk ALC - Annual Report:-** Noted.
- 16.7 Norfolk Link:-** Noted.

the Power:- Circulated. Noted.

16.9 North Norfolk Older People's Forum:- This notice will be placed on the notice board.

17. DATE OF NEXT MEETING

The date of the next meeting was noted as Monday 6th January 2014 at 7.00 pm in the Pilgrim Shelter, Trimingham.

It was **AGREED** to suspend the meeting for Public Participation.

18. PUBLIC PARTICIPATION

A member of the public reported that a bus had hit the canopy of the bus shelter and caused some damage.

A member of the public reported that the hedge near the bus shelter was overgrown and causing a problem with visibility when exiting Staden Park.

There being no other business the Chairman closed the meeting at 9.23 pm.

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Chairman

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Date