

**MINUTES OF THE MEETING OF THE TRIMINGHAM PARISH COUNCIL**  
**HELD ON MONDAY 15<sup>TH</sup> SEPTEMBER, 2014 AT 7.00 PM**  
**IN THE PILGRIM SHELTER, TRIMINGHAM**

**Present:-**

Chairman - Cllr. T. Brown, Vice-Chairman - Cllr. E. Boatman,  
Cllr. P. Benford, Cllr. J. Harrison, Cllr. D. Gotts and Cllr. S. Kirk.

District Concillor A. Fitch-Tillett.

Estelle Hook - Policy & Partnership Officer - Norfolk Coast Partnership  
Jeanne Heal - North Norfolk Community Transport

Julie Chance - Clerk

Seven members of the public also attended the meeting

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from County Councillor W. Northam and PCSO E. Roberts.

**2. DECLARATIONS OF INTEREST AND DISPENSATIONS**

None received.

**3. MINUTES OF THE MEETING HELD ON MONDAY 7<sup>TH</sup> JULY 2014**

The Minutes of the meeting held on Monday 7<sup>th</sup> July 2014, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

**4. CASUAL VACANCY**

The Chairman explained that interviews had been carried out with two candidates for the casual vacancy. He, as Chairman of the Parish Council, is unhappy about the grey areas around co-option and has not been able to ascertain any definitive answers to his concerns to date. Elections are due to take place in May 2015 and the Parish Council is unable to co-opt six months before an election. He felt that there was not enough time to deal with the problems before the six month deadline and did not want to rush a decision. He recommended that no co-option takes place and would encourage the two candidates to stand for election in May 2015 along with any other interested parties. It was **AGREED** not to co-opt for the casual vacancy at this time.

## 5. LIVING ON THE EDGE FUNDING

The Chairman introduced Estelle Hook. Estelle explained that the Norfolk Coast Partnership was set-up in 1991 and has since expanded their remit to cover Fishing and Forestry as well as many other areas. A bid of £3m has been submitted to the Heritage Lottery Funding under the category of Living on the Edge. This initiative deals with coastal change and adaptation and the effect on infrastructure. It is recognised that the Pilgrim Shelter is at risk from coastal erosion and therefore has been included in the bid at a sum of £35/40,000. The Heritage Lottery Fund has visited and they are due to make their decision at the end of October. This will be phase one of the process and if successful will secure this funding for the new village hall project. The whole process will take 12/18 months to complete and Estelle will keep the Parish Council informed of any progress.

It was **AGREED** to suspend the meeting for public participation.

## 6. PUBLIC PARTICIPATION

A member of the public said that she was one of the candidates for the casual vacancy and requested an apology from the Clerk for saying that she was not eligible. The Chairman stated that the Clerk did not say she was not eligible, she circulated a piece of paper setting out the legal situation on co-option for Parish and Town Councils. It was he who asked the questions and said that he was unhappy with the grey areas and wished to make further enquiries which he is in the process of doing. To date he has not received any information which has helped with his concerns.

A member of the public said that the Clerk's telephone number is incorrect on the website. The Clerk will amend accordingly.

A member of the public stated that the agenda was dated three days after it had been posted on the notice board. The Clerk explained that the only legal requirement is that the Agenda is posted on the notice board four clear days before the date of the actual meeting and not the date when the agenda was typed.

A member of the public reported that the new Coastal Path signs are not securely in the ground. It was **AGREED** that the Clerk will report this matter.

The meeting was reconvened.

## 7. COUNTY AND DISTRICT COUNCILLORS' REPORTS

7.1 **County Councillor's Report:-** None given.

7.2 **District Councillor's Report:-** Attached.

**7.3 Coastal Erosion:-** It was reported that another fall has occurred. District Councillor Fitch-Tillett reported that there is no drainage on the old Crown and Anchor site. A member of the public said there are drains but they are blocked. It was **AGREED** that the Clerk will report this to Norfolk County Council and ask for the drains to be cleared as a matter of urgency. District Councillor Fitch-Tillett will also ask the Environment Team at North Norfolk District Council to look at this matter. Thanks were noted to Cllr. Harrison for the new sign warning members of the public about the area being dangerous and prone to cliff falls. District Councillor Fitch-Tillett will continue to bring the issue of cliff erosion forward to the Coastal Forum for discussion.

## **8. POLICE**

**8.1 Police Report:-** Attached.

## **9. PLAYING FIELD**

**9.1 Old Goal Posts:-** The Clerk reported that MADRA were interested in the old goal posts and it was confirmed that they have removed them from the playing field.

**9.2 Football:-** Jack Neil reported that the Trimingham Pilgrims have played two league games and won both cup games. They will be playing again on Sunday with kick off at 10.30 am. They now have a kit for Alec with his name on the back. They have over 20 players for the men's team but are struggling to find enough youngsters. The FA have a problem with the Trimingham Pilgrims not having an away kit for next season when promoted. Cllr. Harrison asked Jack to write to The Woodlands with a request for funding to purchase an away kit. A decision needs to be made on the colours for the away kit. The new goal posts will be erected shortly and Cllr. Harrison will cut the Hawthorn hedge back to prevent any more balls being damaged.

## **10. HIGHWAYS**

**10.1 VAS Sign:-** The Clerk reported that the sign is in place but is waiting to be connected to the electricity supply. She will chase accordingly.

**10.2 Grass Maintenance:-** The Clerk circulated specifications for grass maintenance in the village. It was **AGREED** that the Clerk would start the tender process.

**10.3 "No Dog Fouling" Signs:-** The Clerk reported that she has requested further signs but to date has not received them. She will chase accordingly.

**10.4 Hedge - Broadwood Close:-** It was reported that the hedge outside No.3 Broadwood Close is hanging over the footway and blocking it to pedestrians. It was **AGREED** that the Clerk would write to Norfolk County Council requesting them to deal with this matter.

11. **FOOTPATHS**

11.1 **Coastal Path Sign - Middle Street:-** The Clerk reported that the England Coastal Path Delivery Team contacted her and requested her to cover the arm of the sign up which points towards the golf ball. They have not made enough provision for pedestrians to use the footpath safely without walking into traffic.

12. **PLANNING**

12.1 **Planning Applications:-** None received.

12.2 **Planning Decisions:-** None received.

12.3 **Church Farmhouse, Church Street:-** The Clerk read a letter received from North Norfolk District Council stating that permission was given for a non-material amendment to planning permission ref:- 09/0062 on 13<sup>th</sup> February 2014. This amendment permitted revised curtilage and access arrangements, including the removal of conditions 6, 8 and 10. The access was re-positioned further south. North Norfolk District Council have closed their enforcement file on this matter.

13. **PILGRIM SHELTER/NEW VILLAGE HALL**

13.1 **Management Committee:-** Report attached. It was **AGREED** to accept the Terms of Reference circulated by the Clerk with Matthew Cooper added to the membership.

13.2 **Fundraising Committee:-** Report attached.

13.3 **Water and Electricity Installation - New Ground:-** It was **AGREED** that Cllr. Gotts will look into this matter and project manage the installation once the cost has been agreed by the Fundraising Committee.

13.4 **Telephone and Broadband:-** It was **AGREED** that the Fundraising Committee will investigate whether this would be a viable option for the Pilgrim Shelter.

14. **WI-SPIRE**

14.1 The Chairman will be attending the next PCC meeting to discuss this matter.

15. **FINANCE**

- 15.1 The following cheques were **AGREED** and signed:- £
- |                                                                                |        |
|--------------------------------------------------------------------------------|--------|
| Mrs J I Chance - Salary, Office Allowance, Postage and Stationery - Two Months | 501.32 |
| HM Revenue and Customs - Tax and NI - Two Months                               | 114.40 |
| Trimingham Parochial Church Council - S137 Grant                               | 150.00 |
| Matt & Jenny Cooper - Bottle Banks                                             | 41.76  |
| PBL Builders Limited - Manhole Cover Pilgrim Shelter                           | 35.00  |
| Mazars - External Auditors                                                     | 120.00 |
- 15.2 **Grit Bins - Latches:-** It was **AGREED** that no further action would be taken in this matter.
- 15.3 **Annual Return for the year ended 31<sup>st</sup> March, 2014:-** The Clerk reported that the Annual Return for the year ended 31<sup>st</sup> March, 2014 has been returned by the External Auditors with no adverse comments once again this year.

16. **NORTH NORFOLK COMMUNITY TRANSPORT**

- 16.1 Jeanne Heal gave a presentation on how the North Norfolk Community Transport was formed and their objectives and extensive services. Leaflets and posters were circulated and the Clerk will place a poster on the notice board. A poster will also be displayed in the Pilgrim Shelter.

17. **RESILIENCE PLAN - TRIMINGHAM**

- 17.1 The Chairman said that this matter was reported in the press. He has requested Richard Cook from North Norfolk District Council to attend the next meeting to launch the initiative to the public.

18. **DEFIBRILLATOR**

- 18.1 The Chairman reported that he has been assured everything is in order and a code will be issued in future. It was **AGREED** that no further action will be taken in this matter.

19. **MEETING DATES 2015**

- 19.1 The Clerk circulated draft meeting dates for 2015 which were **AGREED**.

**20. CORRESPONDENCE**

- 20.1 **NNDC - Individual Electoral Registration:-** Noted.
- 20.2 **East of England Ambulance Service - Thank You Letter:-** Noted.
- 20.3 **North Norfolk Coastal Forum:-** Circulated. Noted.
- 20.4 **Join the Recycling Revolution:-** Circulated. Noted.
- 20.5 **Hazardous Household Waste:-** Circulated. Noted.
- 20.6 **NCC - Budget and Priorities for 2015/16:-** Circulated. Noted.
- 20.7 **The Big Tree Plant:-** Circulated. This matter will be placed on the next agenda for discussion.

**21. DATE OF NEXT MEETING**

The date of the next meeting was noted as Monday 10<sup>th</sup> November, 2014 at 7.00 pm in the Pilgrim Shelter, Trimmingham.

It was **AGREED** to suspend the meeting for public participation.

**22. PUBLIC PARTICIPATION**

A member of the public enquired when the bottle banks will be removed. The Clerk said that bottles can be placed in the household recycling bins as from 1<sup>st</sup> October. The bottle banks will be removed shortly following that date. The member of the public said that the bottle banks were not being emptied. The Clerk will report this matter.

The Chairman reported that he has registered the village with Norfolk RCC for their oil buying scheme. He will be the co-ordinator. An article will be included in the newsletter to inform the public of the scheme.

A member of the public reported that there will be a Natural England event held in the Pilgrim Shelter week commencing 8<sup>th</sup> December to launch the new coastal path.

**There being no other business the Chairman closed the meeting at 8.31 pm.**

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**Chairman**

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**Date**