

MINUTES OF THE MEETING OF THE TRIMINGHAM PARISH COUNCIL
HELD ON MONDAY 11TH SEPTEMBER, 2017 AT 7.00 PM
IN THE PILGRIM SHELTER, THE LOOP ROAD, TRIMINGHAM

Present:-

Vice-Chairman - Cllr. L. Boatman, Cllr. P. Benford
Cllr. L. King and Cllr. A. Scarborough.

County Councillor Edward Maxfield.

Julie Chance MILCM - Clerk.

Thirteen members of the public also attended the meeting.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. T. Brown and Cllr. S. Kirk.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

None received.

3. MINUTES OF THE MEETING HELD ON MONDAY 10TH JULY, 2017

The Minutes of the meeting held on Monday 10th July 2017, having been circulated, were taken as read, **AGREED** and signed by the Vice-Chairman.

4. PUBLIC PARTICIPATION

The Clerk read a letter presented by members of the public at the beginning of the meeting. Members of the public expressed concern that they were not consulted about the number of vehicles using their private access during the

recent dog show on the playing field. The access is pedestrian only and is privately owned jointly by the properties. Cllr. King said she had spoken to the property owners concerning the dog show but obviously there had been a misunderstanding. The members of the public said that, although Cllr. King had spoken to them, there was no mention of vehicles using the private access. They support the community and understand that it was a community event but felt that there had not been enough information. As a result of the vehicle movement, the private access has been churned up. The Vice-Chairman apologised to the members of the public. It was **AGREED** that the Clerk would write letters of apology and arrange for the private access to be repaired. This was accepted by the members of the public present at the meeting.

5. COMMUNITY HOUSING FUND

5.1 The Clerk reported that North Norfolk District Council have prepared flyers but a date has to be confirmed. The dates will be confirmed on the return of Cllr. Brown from holiday.

6. COASTAL

- 6.1 **Coastal Erosion Action Group:-** The Clerk reported that she has not received an update and will chase accordingly.
- 6.2 **Coastal Path - Trimingham House:-** The Clerk read an email received from Norfolk County Council stating that the area has been inspected and they will be installing additional signage at Trimingham House where the path crosses the Mundesley/Cromer Road shortly. It was **AGREED** that the Clerk would write and request an update on the timescale.
- 6.3 **Jet -Skies - Vale Road:-** Cllr. King reported that this matter needs to be reported to the SNAP meeting at North Walsham. The matter was reported at the SNAP meeting at Cromer. It was **AGREED** that no further action would be taken in this matter at the present time.
- 6.4 **Dead Seal:-** It was reported that the dead seal has been removed. It was **AGREED** that no further action would be taken in this matter.
- 6.5 **Happisburgh - Vattenfall:-** Cllr. King reported that Happisburgh are calling for signatures to persuade Vattenfall to reconsider their proposals and present an alternative which protects and respects the village and their fragile coastline. It was **AGREED** that individuals should decide whether to sign the petition.

7. COUNTY AND DISTRICT COUNCILLORS' REPORTS

7.1 County Councillor's Report:- Attached. The Clerk enquired whether the County Councillor could influence the 30 mph speed limit being extended to beyond the Coastguard Cottages at the Sidestrand end of the village. County Councillor Maxfield said he would make enquiries and report back to the next meeting. A member of the public reported that the cliffs at the old Crown and Anchor site are crumbling rapidly. He asked whether Norfolk County Council have any plans to deal with the loss of the main road through Trimingham. County Councillor Maxfield said there were no plans in place at present but he will keep pushing for something to be put in place. Cllr. King reported that the maintenance team came out to repair the potholes on the Gimingham Road pull in. They parked over the biggest pothole and repaired the other side then drove away not repairing the pothole they had parked over. The Clerk has reported this to Norfolk County Council. County Councillor Maxfield will try and progress this matter. Cllr. King reported that the footpath that runs from Middle Street is very slippery once the crop in the field has been cut. County Councillor Maxfield will report this matter to the appropriate department.

7.2 District Councillor's Report:- None received.

8. POLICE

8.1 Police Newsletters:- Circulated. Noted.

8.2 SNAP:- Report attached.

9. PLAYING FIELD

No matters reported.

10. HIGHWAYS AND OTHER MATTERS

10.1 Lorry - Cromer Road:- The Clerk reported that this has been removed. It was **AGREED** that no further action is needed in this matter.

10.2 Anglian Water - Smell:- The Clerk read an email received from Anglian Water stating that their maintenance manager has identified some issues with the systems within the Woodland Park Holiday Site who have accepted responsibility. Anglian Water are working with the Woodland Park Holiday Site to provide the best solution. This process is going to be a lengthy one as a new system needs to be designed to deal with the problem. This matter will be placed on a future agenda once an update is received.

10.3 New Notice Board:- It was reported that the new notice board is in

place. The Clerk reported that she is unable to use the notice board as the wood is too hard to push pins into. It was **AGREED** that the Clerk would arrange for some cork to be installed, for the notice board to be painted black and a board to be placed on the road side for use by the Fundraising Committee.

- 10.4 Bench - Village Sign:-** Cllr. King reported that this matter is in hand and she will update at the next meeting.
- 10.5 Grit Bin:-** It was reported that this has been moved. It was **AGREED** that no further action be taken in this matter.
- 10.6 Speed - Gimingham Road:-** The Clerk circulated a letter received from a resident. Noted.
- 10.7 Fridge Freezers:-** It was reported that the fridge freezers have been removed. The Members would like to thank Cllr. Brown for his work in removing them. It was **AGREED** that no further action will be taken in this matter.
- 10.8 Pot Holes:-** This matter is dealt with under the County Councillor's report.
- 10.9 Dead End Sign - Broadwood Close:-** It was reported that this has been replaced. It was **AGREED** that no further action would be taken in this matter.
- 10.10 Hedgerow Removal Notification:-** The Clerk circulated the notice received from North Norfolk District Council. It was **AGREED** that the Clerk would write to North Norfolk District Council and explain the problem with the smell from the Anglian Water site and enquire whether this will be made worse with the removal of the hedge.
- 10.11 Foliage:-** Cllr. King reported that there is some foliage overgrowing and blocking the footway on the Cromer Road. A member of the public kindly offered to trim this back.

11. FOOTPATHS

- 11.1 Broadwood Close to Church:-** The Clerk read an email received from Norfolk County Council stating that part of this footpath does not have legal status. The Highway Engineer has requested copies of the documents concerning this footpath and this matter will be placed on the next agenda for an update.

12. PLANNING

- 12.1 Planning Application No. PF/17/1396 - Demolition of existing conservatory and erection of single storey rear extension - Corner Cottage, 14 Church Street, Trimingham:-** No objections.
- Planning Application No. PF/17/1073 - Erection single storey detached dwelling - The Garden House, Church Lane, Trimingham:-** No objections.

- 12.2 Planning Decisions:-** None received.

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- 12.3 Local Green Space Designations:-** The Clerk reported that the local green space designations have been submitted to North Norfolk

District Council.

- 12.4 Staden Park:-** Members of the public reported that another caravan has been installed at an address in Staden Park. A balcony and decking has been installed to the original mobile home. It was **AGREED** that the Clerk would write to North Norfolk District Council and ask whether this is against the planning permission given.

13. PILGRIM SHELTER/NEW VILLAGE HALL

- 13.1 Management Committee:-** Report attached.
13.2 Fundraising Committee:- Report attached.
13.3 Deep History Coast Discovery Point:- The Clerk reported that a meeting has been held with North Norfolk District Council concerning using the Pilgrim Shelter as a discovery point for the Deep History Coast Project. North Norfolk District Council asked for ideas for the possible discovery point.

14. FINANCE

- 14.1** The following cheques were **AGREED** and signed:- £
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|--|--------|
| Clerk Salary, Office Allowance, Stationery and Postage | 626.46 |
| HMRC - Tax | 114.40 |
| URM Bottle Bank | 21.60 |
| ALS Lawns & Fencing - Verge Cutting | 130.00 |
| Mazars - External Auditors | 270.00 |
- 14.2 Annual Return - 31st March 2017:-** The Clerk reported that the external audit is now complete and the Annual Return is available for inspection by the public.
14.3 Monthly Accounts - June and July:- Circulated. **AGREED.**

15. CORRESPONDENCE

- 15.1 NNDC - Big Society Fund:-** Circulated. Noted.
15.2 Norfolk ALC Newsletters:- Circulated. Noted.
15.3 Email - Fly-posting:- The Clerk circulated an email from a member of the public complaining about fly-posting. The Clerk reported that fly-posting is illegal.
15.4 NNDC - Local Plan Newsletter:- Circulated. Cllr. King will add this to the newsletter.
15.5 CPRE Norfolk Campaign:- Circulated. Noted.

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16. OLDER PEOPLES FORUM

- 16.1** The Clerk reported that she has emailed the home safety team of the

fire brigade to invite them to a meeting but to date she has not received a reply. The Clerk will chase accordingly.

17. COMMUNITY PONDS PROJECT

17.1 The Clerk circulated an email received from Norfolk County Council. Noted.

18. POOR LANDS

18.1 The Clerk reported that she has contacted the Land Registry who do not have any registration for the piece of land known as Osier Carr. This land is still registered with the Charity Commission but no accounts have been filed for many years. It is registered under the name of a previous Chairman who has now sadly died. The Clerk will continue to make enquiries and report back to the next meeting.

19. DATE OF NEXT MEETING

The date of the next meeting was noted as Monday 6th November, 2017 at 7.00 pm in the Pilgrim Shelter.

19.1 The Clerk circulated the draft meeting dates for 2018 which were **AGREED.**

20. PUBLIC PARTICIPATION

A member of the public reported that they had seen an Environmental Officer from North Norfolk District Council climbing down the cliffs. Concern was raised about the safety of this practice.

It was **AGREED** that an item to discuss a new litter bin at Middle Street would be added to the next agenda.

There being no other business the Vice-Chairman closed the meeting at 8.30 pm.

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Chairman

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Date