

MINUTES OF THE MEETING OF TRIMINGHAM PARISH COUNCIL
HELD ON MONDAY 17TH SEPTEMBER, 2012 AT 7.00 PM
IN THE PILGRIM SHELTER, TRIMINGHAM

Present:-

Chairman – Cllr. C. Wilkins, Cllr. P. Benford, Cllr. T. Brown and Cllr. S. Kirk.

County Councillor – G. Jones.
District Councillor – A. Fitch-Tillett.

PC Barrie Cresswell

Julie Chance – Clerk.

Seven members of the public also attended the meeting.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. J. Harrison and Ian Groves – North Norfolk Business Forum.

2. DECLARATIONS OF INTEREST

No declarations of interest were received.

3. MINUTES OF THE MEETING HELD ON MONDAY 23RD JULY 2012

The Minutes of the meeting held on Monday 23rd July 2012, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

It was **AGREED** to suspend the meeting for public participation.

4. PUBLIC PARTICIPATION

Peter Wright from Cromer & Mundesley First Responders reported that he has secured a Defibrillator for Trimingham to be placed in the BT box. The money was obtained from charity funding and there is no charge to the Parish Council. The BT box will need to be painted in the correct colour red and Peter Wright will send the Clerk the details of the paint. It was **AGREED** that the Clerk would contact Alan Farrow and enquire whether he

would be prepared to paint the BT box voluntarily. The Parish Council will purchase the paint and necessary equipment. It was **AGREED** that a sum of £30 would be allowed for Peter Wright to erect the necessary signage. Peter Wright will arrange training for the use of the Defibrillator. Once the Defibrillator is in place an opening ceremony will be arranged. A vote of thanks is noted to Peter Wright for acquiring the Defibrillator for the village of Trimingham.

The meeting was reconvened.

5. CASUAL VACANCY

5.1 The Clerk reported that Cllr. Adams resigned immediately following the last meeting. The Clerk informed North Norfolk District Council and the Notice for Election was displayed. The Clerk reported that the election period of both casual vacancies has lapsed. It was **AGREED** that the two vacancies will be advertised for co-option. The Clerk reported that one candidate has applied to date.

6. PATHFINDER – FUNDING FOR SIGNAGE

6.1 The Clerk read an email received from Ian Groves apologising. He is unwell but will attend the November meeting instead.

7. COUNTY AND DISTRICT COUNCILLORS' REPORTS

7.1 County Councillor's Report:- County Councillor Jones reported that Norfolk County Council has introduced a grant funding scheme for community building projects. The Clerk confirmed that the project facilitator is applying to the fund for the new village hall and County Councillor Jones agreed to write a letter of support for the bid. The public rights of way are now being dealt with by Highways, and County Councillor Jones will be meeting with the Highway Engineer on Friday to walk the village and pick up any problems. Members of the public pointed out several areas for concern including Southrepps Road which has been recently resurfaced but the potholes were not repaired first. There is also a burst water main on the main road through to Sidestrand. The Clerk will report this to Anglian Water as a matter of urgency.

7.2 District Councillor's Report:- Attached.

8. PLAYING FIELD

8.1 It was reported that more equipment is needed on the playing field. The Clerk confirmed that funding is being sought as part of the new village hall project for play equipment on the new site.

9. POLICE

9.1 Report:- Attached. PC Cresswell reported that the black box is broken and there is a waiting list once the repairs have been carried out. Funding will not allow the purchase of new equipment. There are more officers at Cromer and they are being trained on the speed gun. PC Cresswell will carry out some checks in Trimingham shortly.

Councillor Wilkins reported that Crime No. CAD205 was not on the recent report. PC Cresswell apologised and said he would add this crime to their records.

A member of the public reported that he had contacted the Police concerning a car with no tax and was informed that it was not a Police matter. PC Cresswell advised that the Police do take vehicles with no tax off the road and apologised for no action being taken by the Police.

10. HIGHWAYS

- 10.1 **30 mph Sign – Middle Street and Coastguard Cottages:-** The Clerk read an email received from Norfolk County Council stating that moving a 30 mph sign requires a Traffic Regulation Order and the funding is not in place. They advise that the current arrangements in Middle Street and outside the Coastguard Cottages are the most appropriate to achieve good driver compliance to the speed restriction. It was **AGREED** that Cllr. Brown will be meeting with County Councillor Jones and the Highway Engineer on Friday to discuss the matter further.
- 10.2 **Broadwood Close – Kerbstone:-** It was reported that this has been repaired.
- 10.3 **Loop Road:-** It was reported that this has been cleared.
- 10.4 **Mundesley Road – Subsidence:-** The Clerk reported that Norfolk County Council has agreed to programme some patching.
- 10.5 **Speeding Traffic:-** A member of the public reported that Norman Lamb has written to Norfolk County Council concerning the speeding traffic. Copy of letter attached.
- 10.6 **Sign Post:-** It was reported that the signpost between Kerriston and Allanbay recently broke off and was removed. A large piece of the metal post is still in the ground and is dangerous. It was **AGREED** that the Clerk will report this matter to Norfolk County Council.

11. FOOTPATHS

- 11.1 The Clerk confirmed that she has reported all the overgrown footpaths in Trimingham to Norfolk County Council who have confirmed that they will be added to the waiting list.

12. PLANNING

- 12.1 **Planning Applications:-** None received.
- 12.2 **Permissions Given:-** Erection of single-storey rear garden room extension, Little Dean, Middle Street, Trimingham, Norwich, NR11 8EA.

13. PILGRIM SHELTER/NEW VILLAGE HALL

- 13.1 **Purchase of Land:-** The Clerk reported that the Parish Council have signed the paperwork ready for exchange and completion. The staking out of the BSAC land needed to be agreed before the next step. The Clerk reported that she had met with BSAC and Giles Margeson and agreed the land which needs to be staked out. This would result in the current entrance having to be moved to the right to allow vehicle access. It was **AGREED** that the Clerk would contact the Solicitor and confirm that this was acceptable to the Parish Council.

- 13.2 **Fundraising Committee:-** Report attached.
- 13.3 **Water Heater and Hand Dryer:-** The Clerk confirmed that the new hand dryer and water heater have been installed.
- 13.4 **Gents – Toilet Seat:-** It was **AGREED** that the Clerk would contact Phil Bishop-Laggett and ask him to repair the toilet seat in the gents toilet.
- 13.5 **Water Temperature – Kitchen:-** It was reported that the temperature of the water in the kitchen was dangerously hot. It was **AGREED** that the heater would be turned off until needed in future.

14. FINANCE

- 14.1 The following cheques were **AGREED** and signed:-

	£
Clerk's Salary, Office Allowance and Postage – Two Months	490.50
HM Revenue & Customs – Tax – Two Months	110.00
Mazars External Auditors	162.00
- 14.2 **Annual Return for the year ended 31st March, 2012:-** The Clerk reported that the Annual Return has been cleared by the external auditors with no comments once again this year.
- 14.3 **Draft Budget Meeting:-** It was **AGREED** that the Clerk would arrange a draft budget meeting in order to prepare the budget for the year ending 31st March, 2014 to be considered at the next Full Council meeting.

15. MEETING DATES – 2013

- 15.1 The Clerk circulated the draft meeting dates for 2013 which were **AGREED**.

16. EAST OF ENGLAND AMBULANCE SERVICE

- 16.1 It was **AGREED** that Cllr. Benford and Cllr. Brown will attend the meeting on Wednesday 17th October at 7.00 pm in the Parish Hall, Cromer on behalf of Trimmingham Parish Council.

17. COASTAL MARITIME CONSERVATION AREA

- 17.1 District Councillor Fitch-Tillett gave a report concerning the Coastal Maritime Conservation Area and said it was important that a representative from Trimmingham Parish Council should attend the Coastal Issues Forum at North Norfolk District Council. It was **AGREED** that Cllr. Brown will be Trimmingham Parish Council's representative and the Clerk will inform North Norfolk District Council accordingly. District Councillor Fitch-Tillett reported that the final public consultation starts in December and advised all present to look at the DEFRA website for further information concerning the Coastal Maritime Conservation Area.

18. CORRESPONDENCE

- 18.1 **Norfolk ALC – Nomination of Officers:-** Noted. No further action.
- 18.2 **Norfolk ALC – AGM Resolution for Debate:-** Noted. No further action.
- 18.3 **Local Works – Sustainable Communities Act:-** Circulated. Noted.
- 18.4 **NNDC – Warm and Cosy:-** Circulated. Noted. This will be placed on the notice board.

- 18.5 **Norfolk ALC – Future Payment Methods:-** Circulated. Noted. No further action.
- 18.6 **Department of Communities and Local Government – Openness and Transparency:-** Circulated. Noted.
- 18.7 **CPRE – Protect our Paths:-** Passed to Cllr. Brown.
- 18.8 **Norfolk Link:-** Noted.
- 18.9 **Norfolk County Council – Better Broadband Update:-** Circulated. Noted.
- 18.10 **MarineSpace Limited – Area 228 Marine Licence Application – Dredging:-** Circulated. It was **AGREED** that the Clerk would write objecting to this application.
- 18.11 **Norfolk Village Games 2013:-** The Clerk read an email received from The Rural Sports Development Officer for North Norfolk and Broadland. It was **AGREED** that the Clerk would write to invite a representative to give a presentation at the next meeting.

Cllr. Brown reported that a lot of rubbish is being dumped on the bottle bank site. It was **AGREED** that the Clerk will contact North Norfolk District Council and ask them to deal with this matter.

19. **DATE OF NEXT MEETING**

The date of the next meeting was noted as Monday 26th November, 2012.

There being no other business the Chairman closed the meeting at 8.50 pm.

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Chairman

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Date

PUBLIC PARTICIPATION

A member of the public requested the bus shelter to be placed on the next agenda for discussion.

A member of the public enquired where they could dispose of plaster board. They had tried several recycling centre but were told they would not take plasterboard. The Clerk advised them to look on the NNDC website for information concerning the recycling centres.

A member of the public asked whether the correspondence could be put on the website. The Clerk does not have a scanner. Cllr. Brown will supply them with a copy of the correspondence in future.