

**MINUTES OF THE MEETING OF THE
TRIMINGHAM PARISH COUNCIL
HELD ON MONDAY 7TH JULY 2014 AT 7.00 PM
IN THE PILGRIM SHELTER, TRIMINGHAM**

Present:-

Chairman - Cllr. T. Brown, Vice-Chairman - Cllr. E. Boatman,
Cllr. P. Benford, Cllr. J. Harrison and Cllr. S. Kirk.

County Councillor W. Northam.
District Councillor A. Fitch-Tillett.

PCSO P. Barclay

Julie Chance - Clerk.

Seven members of the public also attended the meeting.

1. APOLOGIES FOR ABSENCE

No apologies for absence were received. Cllr. Harrison sent apologies as he would attend the meeting late due to work commitments.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

No declarations or requests for dispensations were received.

3. MINUTES OF THE MEETING HELD ON MONDAY 12TH MAY 2014

The Minutes of the meeting held on Monday 12th May 2014, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

4. CASUAL VACANCY

4.1 The Clerk reported that the claim for election period has lapsed. It was **AGREED** that the casual vacancy will be advertised to be filled by co-option. It was **AGREED** that the potential applicants will attend an interview and the Clerk will make these arrangements.

It was **AGREED** to suspend the meeting for public participation.

5. PUBLIC PARTICIPATION

A member of the public requested an update on the dangerous junction at Gimingham Road. The Chairman said this matter is on the agenda and will be covered at that time.

The meeting was reconvened.

6. COUNTY AND DISTRICT COUNCILLORS' REPORTS

6.1 County Councillor's Report:- Attached.

6.2 District Councillor's Report:- Attached.

6.3 Coastal Erosion:- The Chairman referred to the email received from Norfolk County Council stating that they will have a budget of £250,000 for communities affected by coastal erosion. The email stated that the funding could be used for repair or upgrade of the existing coastal defences. The Chairman said this funding is not enough to cover the whole coast and asked District Councillor Fitch-Tillett how North Norfolk District Council were involved with this funding and how, when the Shoreline Management Plan stated "No active intervention once the current defences fail", this funding is able to be put in place. This matter needs clarification. District Councillor Fitch-Tillett said she will look into the matter. Cllr. Brown said he had attended the Coastal Forum tour which was very informative but he asked why funding was available to repair the revetments at Vale Road. District Councillor Fitch-Tillett said that was not the case it was for repair of revetments along the coast at Overstrand. Cllr. Fitch-Tillett will clarify this matter. Cllr. Brown reported that he will be walking the beach with the Coastal Engineer shortly to look at the recent damage caused by sea surges. District Councillor Fitch-Tillett said that North Norfolk District Council are continuously pushing for funding for adaptation. Concern was raised by the Members as to what happens when the main road and infrastructure is lost to erosion.

Cllr. Brown asked why Trimingham Parish Council has not been informed of the new "Living on the Edge" project. There is a £3m fund which the local communities can apply for. District Councillor Fitch-Tillett said she would make enquiries as to why Trimingham was not informed. It was **AGREED** that the Clerk would contact Norfolk County Council and ask for the details of the project.

Members of the public expressed concern that vehicles are parking too close to the edge on the bottle bank land. There is a large overhang and it is very dangerous. The Chairman said that he has discussed this as part of the resilience plan and North Norfolk District Council felt that signs should be erected warning people of the dangers.

7. POLICE

- 7.1 **Police Report:-** Attached.
- 7.2 PCSO Barclay reported that he has moved motor caravans away from the edge on the bottle bank land.
- 7.3 **Police Cuts:-** PCSO Barclay reported that the area has been affected by the cuts. The current level of officers is 232 down from 250 and this will be decreasing to 210 over the next two years. These cuts will be from natural waste rather than redundancies.
- 7.4 **Homewatch:-** Cllr. Brown enquired whether the Homewatch scheme was still active in Trimingham as he had received a letter addressed to the previous owner of his property who was a co-ordinator. PCSO Barclay said it was but Police Direct has taken the place of Homewatch. Although Homewatch still exists there is no funding to support it. PCSO urged all present to sign up to Police Direct the details of which can be found on the Police website.

8. PLAYING FIELD

- 8.1 **Old Goal Posts:-** The Clerk reported that she had placed the old goal posts on eBay but had not been successful. It was **AGREED** that the Clerk would contact MADRA to ask whether they could use the old goal posts. If they do not want them they will be sold for scrap.
- 8.2 **New Goal Posts:-** The Chairman asked for volunteers to help erect the new goal posts on the playing field.
- 8.3 **Brownny Gotts Memorial Cup:-** The Chairman reported that the Trimingham Pilgrims had won the cup at their first tournament held at MADRA. Congratulations on a great achievement.
- 8.4 **Strimming:-** The Clerk reported that NORSE will strim the area shortly.
- 8.5 **Hawthorn Hedge:-** It was reported that the Hawthorn hedge directly behind the goal posts needs cutting back as it is damaging footballs. Cllr. Harrison agreed to cut the hedge back.

9. HIGHWAYS

- 9.1 **VAS Sign:-** The Clerk reported that the new sign will be in place shortly once the cheque has been agreed and submitted.
- 9.2 **Grit Bins:-** The Clerk reported that she is obtaining quotations for clips to be placed on the grit bins in order to keep them closed. She will chase this matter.

- 9.3 **Verges:-** It was **AGREED** that the Clerk and the Chairman would meet to prepare a specification for grass maintenance throughout the village.
- 9.4 **Gimingham Road Junction:-** The Clerk read an email from Norfolk County Council stating that there is very little they can do. Verge cutting is underway which may help. The Highway Engineer will inspect the junction on his next visit. It was reported that the sign is obscured by foliage. Cllr. Brown will trim the foliage back.
- 9.5 **Footway Mundesley Road:-** It was reported that the area has been marked for repair and will be repaired shortly.
- 9.6 **Dog Fouling Signs:-** It was **AGREED** that the Clerk would request some more dog fouling signs from North Norfolk District Council to be placed on the other side of the new posts.

10. **FOOTPATHS**

- 10.1 **Broker Footpath Sign:-** The Clerk read an email received from Norfolk County Council stating that this matter is on the list but is low priority.

11. **PLANNING**

- 11.1 **Planning Applications:-** None received.
- 11.2 **Planning Decisions:-** None received.
- 11.3 It was reported that Church Farm in Church Road has recently moved the entrance to the new property further down the road. It was **AGREED** that the Clerk would contact North Norfolk District Council and ask why there has not been an amendment to the original planning application. It was felt that the new location of the entrance was dangerous.

12. **PILGRIM SHELTER/NEW VILLAGE HALL**

- 12.1 **Management Committee:-** Report attached. It was **AGREED** to accept the proposal of a Working Group and the draft Terms of Reference. The Clerk will circulate the Terms of Reference to all Members.
- 12.2 **Fundraising Committee:-** Report attached.
- 12.3 **Installation of Water and Electricity - New Land:-** The Clerk read a letter received from the Trimmingham Village Hall Fund Raising Committee requesting permission to investigate the installation of a water and electricity supply on the new land. It was **AGREED** that the Clerk would write giving permission to progress with costings for this work.
- 12.4 **NNDC - Legal:-** The Chairman reported that this matter was dealt with in the Management Committee Report.
- 12.5 **Letter Box:-** It was **AGREED** that a letter box was required for the Pilgrim Shelter. Cllr. Brown will deal with this matter.

13. WI-SPIRE

13.1 The Clerk read an email received from the PCC stating that they will not be taking up the scheme for the time being. It was **AGREED** that Cllr. Brown will attend the next PCC meeting on 4th August.

14. FINANCE

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| 14.1 The following cheques were AGREED and signed:- | £ |
| Clerk's Salary, Office Allowance, Postage, Stationery and Expenses. | 645.37 |
| HM Revenue and Customs - Tax | 114.40 |
| Norfolk County Council - VAS Sign | 2,610.25 |
| Stuart Hutcheson -Website Hosting Annual | 35.00 |
| Norfolk ALC - Annual Subscription | 104.29 |
| Ambulance First Responders - Grant S137 | 50.00 |
| CAB - Grant S137 | 50.00 |
| Norse - Grass Maintenance - Six Months | 306.60 |

14.2 Churchyard:- The Clerk read a letter received from the Trimmingham PCC requesting a donation towards the upkeep of the Churchyard. It was **AGREED** to give a donation of £150.

14.3 Broken Sewage Cover:- The Clerk reported that this has been repaired.

14.4 Heating Oil Consortium:- Cllr. Brown reported that it is not financially viable for him to run a consortium in Trimmingham. The Norfolk Rural Community Council has a heating oil consortium which the village can join at a cost of £20. Individual members of the public also need to register to benefit but there is no cost to them for registering with the scheme. It was **AGREED** that Cllr. Brown will make further investigations and register the village. This matter will be placed on the newsletter.

14.5 Members Email Addresses:- Cllr. Brown recommended that all Members have a trimmingham.org email address. Members wished to remain with their own email addresses. It was **AGREED** that the Clerk would email all agendas and minutes to the Members in future.

15. NORTH NORFOLK COMMUNITY TRANSPORT

15.1 The Clerk read an email from Markus Hankinson asking permission to attend a Parish Council meeting to give a presentation on the scheme. It was **AGREED** that the Clerk would write and invite Mr. Hankinson to a future meeting.

16. RESILIENCE PLAN - TRIMMINGHAM

16.1 Cllr. Brown reported that there will be a meeting on 22nd July to present the Plan. The press will be in attendance.

17. DEFIBRILATOR

17.1 This matter will be placed on the next agenda for an update from Cllr. Brown.

18. CORRESPONDENCE

18.1 North Norfolk Coastal Forum Field Trip:- Circulated. Noted.

18.2 NNDC - Big Society Awards:- Circulated. Noted.

18.3 NNDC - Marvellous Marshes:- Circulated. Noted.

18.4 Thank you Card:- Cath Wilkins. Noted.

19. DATE OF NEXT MEETING

The date of the next meeting was noted as Monday 15th September, 2014 at 7.00 pm in the Pilgrim Shelter.

It was **AGREED** to suspend the meeting for public participation.

20. PUBLIC PARTICIPATION

A member of the public said that it is important that we look after our village and cutting the verges will make it look well kept.

Several members of the public expressed concern about vehicles and members of the public getting too close to the edges of the cliff on the bottle bank land. Cllr. Harrison said that as the landowner he is not prepared to erect signs. He felt people should be more careful.

A member of the public reported that the website is out of date. The Clerk will look into this matter.

There being no other business the Chairman closed the meeting at 9.00 pm.

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Chairman

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Date