

MINUTES OF THE MEETING OF TRIMINGHAM PARISH COUNCIL
HELD ON MONDAY 10TH MARCH, 2014 AT 7.00 PM
IN THE PILGRIM SHELTER, TRIMINGHAM.

Present:-

Chairman - Cllr. C. Wilkins, Cllr. P. Benford, Cllr. E. Boatman, Cllr. T. Brown,
Cllr. D. Gotts and Cllr. S. Kirk.

County Councillor W. Northam.
District Councillor A. Fitch-Tillett.
Rob Godliffe - North Norfolk District Council.

Mr. P. Barclay - Cromer Police.

Julie Chance - Clerk

Seventeen members of the public also attended the meeting.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. J. Harrison.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

No declarations of interest or dispensations were noted.

3. MINUTES OF THE MEETING HELD ON MONDAY 16TH JANUARY 2014

The Minutes of the meeting held on Monday 16th January 2014, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

It was **AGREED** to suspend the meeting for public participation.

4. PUBLIC PARTICIPATION

No members of the public wished to participate.

The meeting was reconvened.

5. COUNTY AND DISTRICT COUNCILLORS' REPORT

5.1 County Councillor's Report:- County Councillor Northam reported that there will be no increase in the Council Tax from Norfolk County Council this year.

The road maintenance scheme has been cut by £1M. There is already a backlog of work amounting to £96M and the claims for damage caused by potholes is increasing. The Government has agreed to give £140M to help with the problem and it is hoped that Norfolk will secure some of that funding.

The recycling centres will only be open at the weekends from April 2015 and Norfolk County Council are considering a charge of £2 per visit which is likely to increase fly tipping.

The incinerator at Kings Lynn is still ongoing. The Government withdrew their original funding offer of £146M over 25 years. Norfolk County Council are awaiting a response from the Government before any progress can be made.

The winter gritting is working well and if the Parish Council wish to have any roads considered they should contact Norfolk County Council.

Norfolk Fire and Rescue Centre have teamed up with the NHS Trust and this is working very well.

Several members of the public enquired why the roads cannot be repaired properly. The constant repair of potholes must be costing a lot more money than a one off full repair. County Councillor Northam will pass on the comments.

5.2 District Councillor's Report:- Attached.

5.3 Coastal Erosion:- Rob Goodliffe thanked the Members for inviting him to give an update one year on. The sea surge in December 2013 caused significant damage along the coast. The tide was 1.75 meters above the average high tide and far higher than the floods in 1953. Cromer had some damage but the sea walls stood up well. Vale Road had significant erosion and the cliff slipped which undermined the road. Mundesley experienced damage to the main ramps, promenade and sea wall and lost some revetments. Once again the sea walls stood up well. The sea walls were built in the 1950's as a result of the last sea surge. Happisburgh and Overstrand also experienced significant damage. Cromer is in the process of major works on the promenade for which it has taken North Norfolk District Council fifteen years to secure the funding. Vale Road is now open again. Mundesley should be completed in the next few weeks. The Trafalgar Court ramp will remain closed at the moment as North Norfolk District Council are dealing with the high profile areas. All resources have been deployed to the main areas but other areas will be looked at as and when resources become available. The Trimmingham cliffs are highly complex. Ground water is a problem but the main issue is the sea causing slumping. The high seas attack the base of the cliff which then results in large lumps falling. The concrete is still in good order and

doing a good job. Where there is vegetation the cliff is more stable. The revetments along Trimingham are in very poor condition. Cllr. Brown expressed concern that certain parts of the coast are receiving attention and other parts are not. Rod Goodliffe explained that North Norfolk District Council have funding of £320,000 per year to maintain 25 miles of coastline. North Norfolk District Council are constantly trying to secure more funding but there is a limited amount of funding for defending the coastline and dealing with flood areas. Cllr. Wilkins thanked North Norfolk District Council for all their hard work on behalf of Trimingham and pointed out that coastal defence is not a statutory duty. Rob Goodliffe said there is no easy answer to the problem and with the funding available North Norfolk District Council cannot defend the whole of the coastline. Cllr. Brown said that whilst he accepts that erosion cannot be stopped, there needs to be a proper method of compensation in place for people who lose their properties. Rod Goodliffe said the Government will not pay compensation for properties lost to coastal erosion. Cllr. Wilkins said that there are members of the public who would not want their council tax spent on defending the coast. The transfer of property to another plot goes some way to compensate the loss. Rob Goodliffe said there is a system in place which allows any properties lost to roll back with permission to build further in land, but this is not the answer. North Norfolk District Council are not allowed to ring fence funding outside the Shoreline Management Plan. Cllr. Wilkins said that it is thanks to Malcolm Kirby that the law changed to allow the public to put in place their own defences. District Councillor Fitch-Tillett said this is a good thing but urges the public to take advice from North Norfolk District Council's engineers before doing so. Members of the public expressed concern at the loss of the main road and therefore infrastructure. Rob Goodliffe said the main road and infrastructure would be realigned as it has been in the past. Several members of the public felt that North Norfolk District Council had misled them at the time of purchasing their houses as they were told the coast would be defended.

6. PLAYING FIELD

- 6.1 Access - Playing Field:-** The Clerk reported that Norfolk County Council have advised that the process of re-positioning the bridleway needs to be started again. The Clerk will inform Cllr. Harrison accordingly.

- 6.2 Football Team:-** The Clerk circulated the grant application received from the Trimmingham Pilgrims Football Team. It was **AGREED** that as the playing field is the property of the Parish Council they should purchase the goal posts up to a maximum sum of £889.80. The Clerk will action accordingly. Consideration will be given to gifting the goal posts to the Football Team at a future meeting. It was **AGREED** that the Clerk will place the existing goal posts on eBay for sale with the funding going towards the purchase of the new goal posts. Jack Nield reported that Cllr. Harrison has sponsored the kit and training in the sum of £600.
- 6.3 Hedgerow - Playing Field:-** It was reported that this has now been trimmed. The Clerk read a letter thanking Cllr. Harrison for his hard work and asking for the cost in order that the residents can contribute. The Clerk will contact Cllr. Harrison and find out if there is any cost.

7. POLICE

- 7.1 Police Report:-** Attached. A member of the public expressed concern that the Police do not engage with the public during the Police Surgeries. They felt that if the Police booked their surgeries around the village events it would give the opportunity to meet the villagers. Mr. Barclay said he would take the comments back and requested the public to email him with any dates for village events. A member of the public enquired the updated position concerning CCTV. The Clerk explained that North Norfolk District Council have decommissioned their system but that Fakenham, Sheringham and North Walsham Town Councils have taken on their own system. Cromer and Wells Town Councils dropped out due to the cost.
- 7.2 VAS Sign:-** It was reported that this is in place and working well.

8. HIGHWAYS

- 8.1 Broken Sign:-** It was reported that this has now been repaired.
- 8.2 Staden Park Entrance:-** It was reported that this has now been repaired.
- 8.3 Condition of Highway:-** The Clerk reported that she had met with the Highway Engineer who has arranged to place a white line along the highway to separate the road from the layby. This is now in place.
- 8.4 Road Sweeping:-** It was reported that this has now been done.
- 8.5 Funding Bid - Partnership Working with Norfolk County Council:-** The Clerk reported that the funding bid for a further VAS sign the other end of the village has been successful. It was **AGREED** that the Parish Council will meet 50% of the cost. The total cost of the sign will be in the region of £6,500.
- 8.6 Potholes:-** The Clerk said that she had reported the potholes to Norfolk County Council and these have now been repaired.

8.7 Grit Bins:- It was reported that the grit bins are full of water. Cllr. Brown reported that the grit bins are part of the Resilience Plan and the Clerk will contact Richard Cook and ask some advice.

9. FOOTPATHS

9.1 It was reported that the footpath sign for the footpath along Church Lane is broken. It was **AGREED** that the Clerk will report it accordingly.

10. PLANNING

10.1 Planning Application No. PF/14/0106 - Erection of two-storey side extensions and front entrance porch - Ryder Lodge, Church Road, Trimmingham:- No objections.

10.2 Planning Decisions:- Permission given for Church Farmhouse, Church Street, 2 Staden Park and Liberty Cottage, 13 Church Street.

11. PILGRIM SHELTER/NEW VILLAGE HALL

11.1 Management Committee:- Report attached. It was **AGREED** that the Clerk would contact the Legal Department at North Norfolk District Council to prepare the Agreement between the Parish Council and the Management Committee.

11.2 Fundraising Committee:- Report attached.

11.3 Repairs to Toilet Wall:- The Clerk reported that this has now been completed. The building very kindly adjusted the heater in the toilet and freed the stopcock free of charge whilst on site.

11.4 Electrical Check:- The Clerk reported that this has now been carried out and the paperwork will be copied to the Management Committee.

11.5 Minor Electrical Repairs:- It was **AGREED** that this matter will be handed over to the Management Committee who will arrange for the repairs and payment.

12. FINANCE

12.1	The following cheques were AGREED and signed:-	£
	Clerk's salary, office allowance, postage and stationery two months	534.39
	HM Revenue & Customs - Tax - two months	111.00
	PBL Builders - Pilgrim Shelter Repairs	225.00
	Cromer Electrical Limited - Electrical Check	216.00
	Pilgrim Shelter Management Committee - Rent three months	18.00
12.2	"No Dog Fouling" Signs:- It was AGREED to accept the quotation in the sum of £125.00 to erect the four signs. This quotation includes the supply of the posts.	

13. **JAMES KEARNS**

13.1 The Clerk circulated the updated information. Noted.

14. **WI-SPIRE**

14.1 The Clerk reported that the company providing this service would normally liaise with the Church PCC. The reason for this is that they are partly owned by the Diocese of Norwich. It was **AGREED** that the Clerk would contact the Church PCC to ask if they would investigate the matter further.

15. **STANDING ORDERS/FINANCIAL STANDING ORDERS/ASSET REGISTER/RISK ASSESSMENT/TRAINING POLICY - ANNUAL REVIEW**

15.1 **Standing Orders:-** The Clerk circulated the new Model Standing Orders. It was **AGREED** that a special meeting will be arranged to put together recommendations to go to the next meeting.

15.2 **Financial Standing Orders:-** **AGREED** with no amendments.

15.3 **Asset Register:-** The following amendments were **AGREED:-** The gazebos and tables will be removed as these are now covered by the Management Committee insurance. The Pilgrim Shelter insurance value will be increased to £72,699.54 and the BT Phone Box insurance value will be increased to £1,500. Once the new goal posts have been purchased and the old ones sold the Asset Register will be amended to take account of this.

15.4 **Risk Assessment:-** **AGREED** with no amendments.

15.5 **Training Policy:-** **AGREED** with no amendments.

16. **RESILIENCE PLAN - TRIMINGHAM**

16.1 Cllr. Brown reported that the Resilience Plan for Trimingham has been prepared. It was **AGREED** that the Clerk would invite Damien Woods to the next meeting to present the Plan.

17. **CORRESPONDENCE**

17.1 **Norfolk ALC - Sue Lake:-** Circulated. Noted.

17.2 **Norfolk Trail Improvements Volunteering Opportunities:-** Circulated. Noted.

17.3 **Norfolk County Council - Gritting Routes:-** Noted.

17.4 **Norman Lamb - Coastal Erosion:-** Circulated. Noted.

18. DATE OF NEXT MEETING

The date of the next meeting was noted as Monday 12th May 2014 at 7.00 pm in the Pilgrim Shelter, Trimingham. Please note that this will be the Annual Meeting of the Parish Council and the Annual Parish Meeting.

It was **AGREED** to suspend the meeting for public participation.

19. PUBLIC PARTICIPATION

A member of the public reported that a few weeks ago she had reason to ring 999 for an ambulance and the operator asked whether there was a defib in the vicinity. She was not given the code and could not leave the person in need of help. Cllr. Brown will contact Peter Wright and report that the system is not working properly as the operator should be giving out the code for the defib.

The meeting was reconvened.

Cllr. Brown requested that the Coastal Forum be placed on future agendas in order that he can report.

There being no other business the Chairman closed the meeting at 9.00 pm.

.....
Chairman

.....
Date