

**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING OF  
TRIMINGHAM PARISH COUNCIL HELD ON MONDAY 16<sup>TH</sup> MAY, 2016  
AT 7.30 PM IN THE PILGRIM SHELTER, TRIMINGHAM**

**Present:-**

Chairman - Cllr. T. Brown, Vice-Chairman - Cllr. E. Boatman,  
Cllr. P. Benford, Cllr. L. King, Cllr. S. Kirk and Cllr. A. Scarborough.

Julie Chance MILCM - Clerk.

Eleven members of the public also attended the meeting.

**1. ELECTION OF CHAIRMAN**

**1.1** It was **AGREED** that Cllr. T. Brown be elected Chairman of Trimingham Parish Council. The Declaration of Acceptance of Office Form was completed and signed by Cllr. Brown and the Clerk.

**2. ELECTION OF VICE-CHAIRMAN**

**2.1** It was **AGREED** that Cllr. L. Boatman be elected Vice-Chairman of Trimingham Parish Council. The Declaration of Acceptance of Office Form was completed and signed by Cllr. Boatman and the Clerk.

**3. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. D.Gotts.

**4. DECLARATIONS OF INTEREST AND DISPENSATIONS**

None received.

**5. MINUTES OF THE MEETING HELD ON MONDAY 7<sup>TH</sup> MARCH 2016**

The Minutes of the meeting held on Monday 7<sup>th</sup> March 2016, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

## 6. PUBLIC PARTICIPATION

A member of the public asked whether the Members felt the VAS signs were working. The Chairman said that he felt they were, as vehicles do tend to slow down when they flash. It was **AGREED** that the Clerk would ask the Police to carry out speed checks in the village.

A member of the public thanked the Parish Council for the new Village Hall sign which is now in place.

## 7. COASTAL

**7.1 Action Group - Coastal Erosion:-** Report attached. It was reported that properties where the erosion is increasing are having difficulty getting their properties insured.

**7.2 Olive Hutchinson - Coastal and Intertidal Zone Archaeological Network:-** The Clerk read an email stating that he is unable to make any of the dates given for the meetings but there is a public training session being held at Cley Marshes on Friday 22<sup>nd</sup> July from 5 pm and all are welcome. It was **AGREED** that no further action would be taken in this matter.

**7.3 UEA - Dr Irene Lorenzoni:-** The Chairman reported that he has met with Dr. Lorenzoni and the UEA would like to be involved in the Coastal Action Group. The Chairman will continue to liaise with Dr. Lorenzoni on this matter.

## 8. COUNTY AND DISTRICT COUNCILLORS' REPORTS

**8.1 County Councillor's Report:-** None given.

**8.2 District Councillor's Report:-** None given.

## 9. POLICE

**9.1 Police Report:-** None given.

## 10. WALKERS ARE WELCOME INITIATIVE

**10.1** It was **AGREED** that the Clerk would invite Don Davenport to the coffee morning on Wednesday 3<sup>rd</sup> June at 10.00 am to talk to the public about this initiative. It was **AGREED** that an article will be placed in the next newsletter to inform members of the public.

11. **PLAYING FIELD**

11.1 It was reported that the new goal posts will be erected once a working party has formed.

12. **HIGHWAYS**

12.1 **New Village Hall Sign:-** The new sign is now in place. It was **AGREED** that no further action would be taken in this matter.

12.2 **Potholes:-** It was **AGREED** that the Clerk would report the large pothole outside No. 1 Cromer Road to Norfolk County Council.

13. **FOOTPATHS**

13.1 It was reported that the footpath that runs from the back of Broadwood Close to the Church is overgrown. The Clerk will report this accordingly.

13.2 **Footpaths Map:-** The Clerk will ask Norfolk County Council for a map of the footpaths in Trimmingham.

14. **PLANNING**

14.1 **Planning Application No., PF/16.0273 - Construction of replacement field access following closure of existing field on Mundesley Road, Trimmingham, NR11 8EA:-** No objections.

14.2 **Decisions:-** None received.

14.3 **Middle Street:-** The Clerk read a letter received from North Norfolk District Council stating that they are investigating the possible breach of planning in Middle Street. This matter will be placed on the next agenda for an update.

15. **PILGRIM SHELTER/NEW VILLAGE HALL**

15.1 **Management Committee:-** This matter was covered in the Chairman's report at the Annual Parish Meeting.

15.2 **Fundraising Committee:-** Report attached.

16. **FINANCE**

16.1	The following cheques were <b>AGREED</b> and signed:-	£
	J I Chance - Salary, Office Allowance, Stationery and Postage	595.37
	HM Revenue and Customs - Tax	114.40
	Pilgrim Shelter Management Committee - Hall Hire	21.00
	ALS Lawns and Fencing - Grass Maintenance	130.00
	URM - Bottle Bank	20.16

16.2 **Annual Governance Statement for the year ended 31<sup>st</sup> March, 2016:-** **AGREED.**

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16.3 **Annual Accounts for the year ended 31<sup>st</sup> March, 2016:-** **AGREED**

and signed by the Chairman.

**16.4 Annual Return for the year ended 31<sup>st</sup> March, 2016:- AGREED**

and signed by the Chairman and Clerk.

**16.5 Bank Statements:-** The end of year bank statements were signed by all Members present.

**16.6 New Notice Board:-** The Chairman reported that the new notice board will be erected within the next month.

**16.7 Annual Insurance:-** It was **AGREED** to renew the annual insurance with Came & Company in the sum of £421.21.

**16.8 NALC - Annual Subscription:-** It was **AGREED** to renew the annual subscription in the sum of £110.17.

**16.9 Parish Council Assets:-** The Clerk prepared forms for the Members to inspect the Parish Council assets. The completed forms will be returned to the Clerk at the next meeting.

**17. ANNUAL REVIEW OF ASSET REGISTER**

**17.1** The Chairman confirmed that there are two picnic tables and two benches on the playing field.

**18. CORRESPONDENCE**

**18.1 NNDC/NCC/NALC - Improvements to Planning Services:-** Circulated. Noted.

**18.2 Norfolk ALC Newsletter:-** Circulated. Noted.

**18.3 Better Broadband:-** Circulated. Noted.

**18.4 North Norfolk Town and Parish Forum:-** Circulated. It was **AGREED** that Trimmingham Parish Council would support this initiative.

**18.5 Parish Paths Seminar:-** Circulated. Noted.

**18.6 Norfolk Minerals Site Specification:-** Circulated. Noted.

**18.7 Centenary Fields Programme:-** It was **AGREED** that the Clerk would complete the documentation to nominate the Village Green for this programme.

**19. DATE OF NEXT MEETING**

The date of the next meeting was noted as Monday 11<sup>th</sup> July, 2016 in the Pilgrim Shelter at 7.00 pm.

**20. PUBLIC PARTICIPATION**

A member of the public reported that there will be a picnic with live music for the Queen's birthday celebrations on 11<sup>th</sup> June in the Churchyard. All welcome. The details will be placed in the newsletter.

**There being no further business the Chairman closed the meeting at 8.40 pm.**

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**Chairman**

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**Date**