

**MINUTES OF THE MEETING OF TRIMINGHAM PARISH COUNCIL**  
**HELD ON MONDAY 10<sup>TH</sup> MAY, 2021 AT 7.10 PM**  
**IN TRIMINGHAM HALL, TRIMINGHAM**

**Present:-**

Chairman – Cllr. T. Brown, Cllr. P. Carpmael, Cllr. C. Harrison,  
Cllr. D. Gotts, Cllr. S. Kirk, Cllr. T. Lyons.

County Councillor E. Maxfield.  
District Councillor A. Fitch-Tillett.

Julie Chance FLSCC – Clerk.

Two members of the public also attended the meeting.

**1. ELECTION OF CHAIRMAN**

It was **AGREED** to elect Cllr. T. Brown as Chairman. Cllr. Brown stressed that he wished this to be his last year as Chairman. The Chairman signed the Declaration of Acceptance of Office Form.

**2. ELECTION OF VICE-CHAIRMAN**

It was **AGREED** not to elect a Vice-Chairman at the present time.

**3. APOLOGIES FOR ABSENCE**

None received.

**4. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**

None received.

5. **MINUTES OF THE MEETING HELD ON MONDAY 8<sup>TH</sup> MARCH, 2021**

The Minutes of the meeting held on Monday 8<sup>th</sup> March 2021, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

6. **MEETING WITH DUNCAN BAKER MP AND NORFOLK COUNTY COUNCIL**

**6.1 Loop Road:-** The Clerk reported that Norfolk County Council have written to the land owner to remind him that he should remove the fence and gate which has been erected across highway land as soon as possible. It was **AGREED** that the Clerk would request Norfolk County Council to take enforcement action in order to get the fence and gate removed immediately.

**6.2 Gimingham Road Land:-** The Chairman reported that he has written to Norfolk County Council expressing major concerns about how the sale of the land was handled without any consultation with the village. A reply has been received from Norfolk County Council stating that they are not obliged to consult with the Parish Council or the residents on disposal of their assets. The Chairman will send a copy of his letter to Norfolk County Council together with their reply to the Leader and the Planning Department of North Norfolk District Council. It was **AGREED** that the Chairman will request that North Norfolk District Council continue with their enforcement action against the land owner. It was reported that there is an issue with a building being erected for permanent residency in the garden of another property on the Gimingham Road. A member of the public will forward all correspondence on this matter to the Chairman.

**6.3 20 mph Speed Limit:-** The Clerk read an email from Norfolk County Council stating that the speed limit throughout the village complies with the Member approved Speed Management Strategy. The Clerk obtained quotes for the installation of speed gates each end of the village in the sum of £4,400. If this scheme is agreed the Parish Council would pay 50% through the Parish Partnership Scheme. Norfolk County Council would pay the other 50%. It was **AGREED** that once the Community Speed Watch is in full operation, and the findings analysed, this matter will be discussed again. This matter will be placed on the next agenda for an update.

**7. PUBLIC PARTICIPATION**

A member of the public reported that the litter bin on the Gimingham Road has not been emptied and is overflowing. The Clerk will report this matter to North Norfolk District Council.

**8. COUNTY AND DISTRICT COUNCILLORS' REPORTS**

**8.1 County Councillor's Report:-** Attached. County Councillor Maxfield reported that the pot of money for each Member to spend has increased to £10,000 per annum. The criteria has been changed to cover Highway and other projects. County Councillor Maxfield will keep the Members updated.

**8.2 District Councillor's Report:-** Attached.

**9. POLICE**

**9.1 Police Newsletters:-** Circulated. Noted.

**9.2 SNAP:-** No update to report.

**9.3 Community Speed Watch:-** The Chairman reported that a team is in the process of being formed.

**10. PLAYING FIELD**

**10.1 Exchange of Land:-** This matter is still with the Planning Department of North Norfolk District Council.

**11. HIGHWAYS AND OTHER MATTERS**

**11.1 Temporary Traffic Orders:-** Circulated. Noted.

**12. PLANNING**

**12.1 Planning Applications:-** None received.

**13. PILGRIM SHELTER/VILLAGE HALL**

**13.1 Trustees:-** This report was included in the annual report.

**13.2 Management Committee:-** No report received.

**13.3 Deep History Coast:-** The Chairman reported that North Norfolk District Council are going to install the litter bins and replant underneath the trees in the near future.

**13.4 Tree Planting:-** The Chairman reported that the trees will be planted in the Autumn. This matter will be removed from the agenda until the September meeting.

**13.5 Recycling Bins:-** No update. This matter will be placed on the next agenda for an update from the Management Committee.

**13.6 Land – Rear of Pilgrim Shelter:-** The Chairman reported that a resident had been cutting down hedging and trees in order to improve their view. It was noted that ownership of the land is unknown and the Parish Council do not have any powers to deal with this piece of land. It was **AGREED** that no further action would be taken in this matter.

**14. GRANTS FOR PILGRIM SHELTER**

**14.1** The Clerk reported that she has not received an update from the building contractor and she will chase accordingly.

## 15. VILLAGE SIGN

15.1 The Clerk reported that the contractor has asked whether the surround of the sign could be painted white in order to stand out against the fence. It was **AGREED** that the Clerk would write to the contractor with agreement to this request.

## 16. FINANCE

16.1	The following cheques were <b>AGREED</b> and signed:-	<b>£</b>
	J I Chance – Salary and Office Allowance	572.20
	HM Revenue and Customs	133.00
	URM – Bottle Bank	5.40
	Norfolk ALC – Subscription Renewal	119.15
	David Ogilvie – New Bench	1,249.20
	Came & Company – Annual Insurance	399.01
	Roger Canwell – Internal Audit	25.00
	Steve’s Landscaping – Verges	60.00

16.2 **Annual Governance Statement for the year ended 31<sup>st</sup> March, 2021:- AGREED** and signed by the Chairman and Clerk.

16.3 **Accounting Statement for the year ended 31<sup>st</sup> March, 2021:- AGREED** and signed by the Chairman and Clerk.

16.4 **Annual Accounts for the year ended 31<sup>st</sup> March, 2021:- AGREED** and signed by the Chairman.

16.5 **Supporting Documents for the year ended 31<sup>st</sup> March, 2021:- AGREED.**

16.6 **Bank Statements:-** The Members signed the end of year bank statements.

## 17. CORRESPONDENCE

17.1 **Climate Transition and Adaptation for Norfolk and Suffolk Coastal Communities:-** Circulated. Noted.

17.2 **NNDC – Boundary Changes:-** Circulated. Noted.

17.3 **NNDC – Public Order Consultation:-** Circulated. Noted.

17.4 **NNDC Environment Forum:-** Circulated. Noted.

**18. DATE OF NEXT MEETING**

The date of the next meeting was noted as Monday 5<sup>th</sup> July, 2021 at 7.00 pm in Trimingham Hall.

A vote of thanks was noted to the Clerk for her hard work on the financial matters and successful grant applications for the Parish Council.

**There being no other business the Chairman closed the meeting at 8.40 pm.**

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**Chairman**

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**Date**