

**MINUTES OF THE MEETING OF TRIMINGHAM PARISH COUNCIL**  
**HELD ON MONDAY 2<sup>ND</sup> SEPTEMBER, 2019 AT 7.00 PM**  
**IN TRIMINGHAM HALL, CROMER ROAD, TRIMINGHAM**

**Present:-**

Chairman – Cllr. T. Brown, Vice-Chairman – Cllr. L. Boatman,  
Cllr. P. Carpmael and Cllr. C. Harrison.

District Councillor A. Fitch-Tillett.

Julie Chance PSLCC – Clerk.

Eleven members of the public also attended the meeting.

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. T. Lyons. Cllrs. King and Kirk did not attend but no apologies were given.

**2. DECLARATIONS OF INTEREST AND DISPENSATIONS**

Declarations of interest were received from Cllr. C. Harrison in respect of any Community Housing and Development Committee matters.

**3. MINUTES OF THE MEETING HELD ON MONDAY 8<sup>TH</sup> JULY, 2019**

Minutes of the meeting held on Monday 8<sup>th</sup> July 2019, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

**4. NORTH NORFOLK DISTRICT COUNCIL – DEEP HISTORY COAST**

**4.1** The Chairman welcomed Laura Blackwell, Project Enabler, North Norfolk District Council who gave an update on the Deep History Coast. Laura explained that although the Parish Council was told that the discovery points would be in place for the summer holidays, there were problems with contractors and an objection

was received in connection with the Pilgrim Shelter discovery point. This has now been dealt with and the work should begin immediately following the planning decision on 14<sup>th</sup> September. Laura also updated all present on the Mammoth Marathon which will be coming through Trimingham. Members expressed concern that Trimingham is not on the map and Laura said she will rectify this error as soon as possible. A briefing note will be circulated shortly. The North Norfolk Beach Runners are organising the event and have provided marshals. Several charity partners of North Norfolk District Council are also helping with the event. There is a film of the Deep History Coast on the North Norfolk District Council website and Trimingham is included in the film. Monthly bulletins will be introduced shortly.

**5. PUBLIC PARTICIPATION**

None received.

**6. COMMUNITY HOUSING FUND**

**6.1** Update attached.

**7. COASTAL**

**7.1 BGS Project:-** The Clerk circulated an update from Kellie Fisher. It was **AGREED** that the Clerk would invite Kellie Fisher to a future meeting to update the Members on the project.

**7.2 Cromer Shoal Chalk Beds Marine Conservation Zone:-** Update attached.

**7.3 Coastal Forum:-** The Chairman reported on his visit to Bacton and Walcott. Noted.

**7.4 Horsey Seals Awareness Campaign:-** The Clerk circulated information to the Members. Noted.

## 8. COUNTY AND DISTRICT COUNCILLORS' REPORTS

- 8.1 **County Councillor's Report:-** No report received.
- 8.2 **District Councillor's Report:-** No report received. Cllr. Carpmael asked why it was necessary to go through reception now instead of going straight to the planning desk. District Councillor Fitch-Tillett will look into this matter and report to the next meeting.

## 9. POLICE

- 9.1 **Police Newsletters:-** Circulated. Noted.
- 9.2 **SNAP:-** Report attached.
- 9.3 **Community Speed Watch Scheme:-** This matter will be placed on the next agenda for an update from Cllr. King.
- 9.4 **Police & Crime Commissioner Q&A Session:-** Circulated. Noted.

## 10. PLAYING FIELD

- 10.1 **Exchange of Land:-** Cllr. Harrison reported that this matter is with the family's solicitor and the paperwork is almost complete. The Chairman and other Members will meet with the family to discuss the next steps. The Chairman will arrange a meeting in the near future.
- 10.2 **Drone Flight:-** Circulated. Noted.

## 11. HIGHWAYS AND OTHER MATTERS

- 11.1 **New Bench – Village Sign:-** It was reported that the new bench is now in place and looks very nice.
- 11.2 **Damage – Broadwood Close:-** It was reported that the damage to the corner of Broadwood Close has been repaired. It was **AGREED** that no further action would be taken in this matter.

**Footway – Broadwood Close:-** The Clerk reported the poor condition of the footway on Broadwood Close to Norfolk County Council who has placed this in the system for when future funding becomes available. It was **AGREED** that no further action would be taken in this matter.

**11.3 Trod:-** It was reported that the new trod is now in place and working well. It was **AGREED** that no further action would be taken in this matter.

**11.4 Potholes – Gimingham Road:-** It was reported that the potholes on the Gimingham Road have been repaired. It was **AGREED** that no further action would be taken in this matter.

## **12. FOOTPATHS**

Nothing to report.

## **13. PLANNING**

**13.1 Planning Application No.PF/19/0841 – Demolition of porch and erection of replacement and conversion of outbuilding to holiday accommodation/annexe – Chatsworth Cottage, 16 Church Street, Trimingham:-** No objections. It was **AGREED** that a comment would be made concerning the parking of construction vehicles on a very narrow road.

**13.2 Development Committee:-** Cllr. Carpmael attended the Development Committee which was looking at the planning application for the Woodland Holiday Park. The application was refused. Cllr. Harrison reported that the family are appealing part of the application and re-submitting the other part.

## **14. PILGRIM SHELTER/VILLAGE HALL**

**14.1 Trustees:-** Report attached.

**14.2 Management Committee:-** Report attached.

**14.3 Meeting – Pilgrim Shelter:-** It was **AGREED** that the date of this meeting would be changed to November in order that the new Vicar can be involved in discussions. The Clerk will rearrange the meeting and will liaise with Members.

**15. BARCLAYS BANK**

**15.1** The Chairman and Clerk updated all present on the difficulties which they had experienced with trying to deal with Barclays Bank. It is hoped that the problems are now rectified.

**16. FINANCE**

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|---|----------|
| <b>16.1</b> The following cheques were <b>AGREED</b> and signed:- | <b>£</b> |
| Clerk's salary and Office Allowance – Two months                  | 554.90   |
| HM Revenue and Customs – Tax – Two months                         | 128.60   |
| URM Bottle Bank   | 14.40    |
| ALS Lawns and Fencing – Verges                                    | 185.00   |
| Stuart Hutcheson – IT support                                     | 32.50    |
| Pilgrim Shelter Management Committee – Room Hire                  | 9.00     |
| Trimingham Hall Trust – Room Hire                                 | 42.00    |

**16.2 Monthly Figures – June and July:-** Circulated. **AGREED.**

**16.3 New Litter Bin:-** It was reported that this is not yet in place and the Clerk will chase accordingly.

**17. POOR LANDS**

**17.1** Cllr. Harrison reported that the registering of this piece of land is with the family's solicitor and a letter with an offer for the land will be sent to the Parish Council shortly.

**18. DEFIBRILLATOR**

**18.1** It was **AGREED** that the Clerk will liaise with the Chairman to arrange further training in Trimingham Hall.

**19. GIMINGHAM ROAD LAND**

**19.1** James Kearns from the Kearns Foundation gave a brief update on the current situation with and the effect the sale of the land has had on the Kearns Foundation. The Kearns Foundation have lost money. They have been offered a piece of land for lease for camping from a member of the public. The land is opposite the log cabin and they are submitting a planning application to North

Norfolk District Council for change of use. It was **AGREED** that Trimingham Parish Council will act as The Kearns Foundation Agent in order that the planning application can be obtained at 50% of the cost. It was **AGREED** that Cllr. Carpmael will write to County Councillor Ed Maxfield and express our concern at how badly Norfolk County Council has handled this matter.

## **20. ANGLIAN WATER**

**20.1 Fire – Cromer Road:-** The Clerk read a letter received from Anglian Water stating that in the event of a fire water is taken from the nearest water main which often cannot deliver the volumes of water ideally required to deal with the fire. Noted.

**20.2 Trench – New Hall:-** It was reported that that this matter is in hand and will be placed on the next agenda for an update.

**20.3 Woodland Holiday Park:-** The Clerk reported that Anglian Water has not responded to her letter and she will chase accordingly.

## **21. CORRESPONDENCE**

**21.1 Norfolk Coast AONB – Dark Skies Festival:-** Circulated. Noted.

**21.2 Vattenfall – Norfolk Boreas Project:-** Circulated. Noted.

**21.3 Norfolk ALC – Independent Living Skills Programme:-** Circulated. Noted.

**21.4 House to House Collections – Clothes Aid:-** The Clerk read an email requesting permission to carry out house to house collections in Trimingham. It was **AGREED** that because the majority of the parishioners are elderly and do not like cold calling permission would not be granted. The Clerk will inform Clothes Aid accordingly.

## **22. DATE OF NEXT MEETING**

The date of the next meeting was noted as Monday 4<sup>th</sup> November, 2019 at 7.00 pm in Trimingham Hall.

## **23. PUBLIC PARTICIPATION**

None received.

**24. RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETING ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS**

**AGREED.**

**25. Quotation – Picnic Benches:-** It was **AGREED** to accept the quotation in the sum of £210. It was **AGREED** that the picnic benches will be moved to the new hall before the work begins.

**26. Quotation – Bus Shelter:-** It was **AGREED** to accept the quotation in the sum of £150. It was **AGREED** that the Clerk will arrange to have the hedge cut back from the bus shelter before the work begins. The hedge is privately owned but permission has been given for this work to be undertaken.

**There being no other business the Chairman closed the meeting at 8.45 pm.**

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**Chairman**

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**Date**