

**MINUTES OF THE MEETING OF THE**  
**TRIMINGHAM PARISH COUNCIL**  
**HELD ON MONDAY 18<sup>TH</sup> MARCH, 2013 AT 7.00 PM**  
**IN THE PILGRIM SHELTER, TRIMINGHAM**

**Present:-**

Chairman - Cllr. C. Wilkins, Cllr. P. Benford,  
Cllr. T. Brown, Cllr. J. Harrison and Cllr. S. Kirk.

County Councillor - G. Jones.  
District Councillor - A. Fitch-Tillett.

Rob Goodliffe - Coastal Community Project Officer - North Norfolk District Council.  
Brian Farrow - Coastal Community Project Officer - North Norfolk District Council.

Mr & Mrs Nicholas - Cromer & District Foodbank.

Saul Penfold - Project Facilitator.

Julie Chance - Clerk.

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. E. Boatman.

**2. DECLARATIONS OF INTEREST**

No declarations of interest were received.

**3. MINUTES OF THE MEETINGS HELD ON MONDAY 7<sup>TH</sup> JANUARY, 2013 AND MONDAY 25<sup>TH</sup> FEBRUARY, 2013**

The Minutes of the meetings held on Monday 7<sup>th</sup> January, 2013 and Monday 25<sup>th</sup> February 2013, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

It was **AGREED** to close the meeting for public participation.

**4. PUBLIC PARTICIPATION**

None received.

The meeting was reconvened.

5. **CASUAL VACANCY**

- 5.1 The Clerk reported that there is still one casual vacancy on the Parish Council. It was **AGREED** that this would be advertised again and the Clerk will action accordingly.

6. **COASTAL UPDATE**

- 6.1 The Chairman welcomed Rob Goodliffe and Brian Farrow to the meeting. Rob Goodliffe said that there are major issues all the way down the coast but there are no plans for any money to become available from Central Government for coastal defences. In addition the cliffs cannot be touched due to a SSSI. The concrete apron is still working well but the timber structures are failing. Brian Farrow said that this coast has always been a mobile coast. Cllr. Harrison enquired what would happen concerning health and safety if a child was hurt. Brian Farrow said that this has been taken into account and it is an issue but there is no way to resolve the issue at the present time. Cllr. Brown said that various schemes have been introduced over the years some of which have worked. Brian Farrow said that fast growing grasses are not an option. The increased rain also has an impact. Further work is ongoing into understanding the coast and a study is being set-up. North Norfolk District Council will keep the Parish Councils and residents updated. Coastal update attached.

The Members enquired concerning the properties close to the edge of the cliff. Rob Goodliffe said that they are working with the residents and owners of the properties in order to find the best solution. Cllr. Wilkins expressed concern over the dredging. Brian Farrow said that there is no dredging and North Norfolk District Council have objected to any dredging for many years. A member of the public expressed concern about the information given to prospective buyers of properties in Trimingham. Rob Goodliffe said that prospective buyers are directed to the Shoreline Management Plan but no direct advice is given from the officers at North Norfolk District Council.

7. **CROMER AND DISTRICT FOODBANK**

7.1 The Chairman welcomed Tina and Malcolm Nicholas to the meeting. Tina Nicholas reported that the Cromer and District Foodbank was started just under a year ago and in the last 3½ months they have fed over 500 people and this number is increasing daily. The Cromer and District Foodbank work through frontline agencies and people have to fill in vouchers which are then taken to the Foodbank in order to collect the food. It is important to work in partnership as there are often underlying issues. There is a dietician who makes sure the food boxes are balanced and the boxes are made up for a couple, a single person or a family. The food boxes are funding from public donations. Local newspapers help to promote the scheme. The areas covered by the distribution of food boxes are Cromer, Sheringham, Aylsham and North Walsham. Investigations are being made into including Holt. There are approximately 50 volunteers and a wide area is covered by the Foodbank. It was **AGREED** that the Clerk would place a poster and a leaflet in the notice board.

8. **PATHFINDER - FUNDING FOR SIGNAGE**

8.1 The Chairman reported that a meeting had been held with Ian Groves and the surrounding parishes on 30<sup>th</sup> January to forward the project brief to North Norfolk District Council for approval. Another meeting will be arranged once this has been discussed with North Norfolk District Council.

9. **COUNTY AND DISTRICT COUNCILLORS' REPORT**

9.1 **County Councillor's Report:-** County Councillor Jones reported that he is dealing with the problems of the parking outside the new Tesco store in Mundesley. The Post Office in Mundesley is being upgraded. The new second bedroom council tax is causing a lot of problems and County Councillor Jones will be campaigning against this tax as there is no choice of one bedroom properties for the worst hit residents. Potholes are a huge problem.

9.2 **District Councillor's Report:-** Attached. A member of the public said that the car parks were very dangerous in the icy weather. District Councillor Fitch-Tillett will relay this message back to North Norfolk District Council.

10. **PLAYING FIELD**

10.1 **Hedge:-** The Clerk reported that a quote has been received in the sum of £828 plus VAT. It was **AGREED** that Cllr. Harrison will liaise with another company and the maximum budget agreed will be £200.

11. **POLICE**

11.1 **Police Report:-** Attached.

12. **HIGHWAYS**

12.1 **Subsidence Mundesley Road:-** County Councillor Jones will chase this matter.

12.2 **Flooding Church Lane:-** The Clerk reported that a meeting had been held with the Highways Engineer. The Highway Engineer said that a drainage project would not be suitable for this area as the water is coming off the fields which are higher than the road. Water cannot be drained uphill.

12.3 **Keeper's Lane - Potholes:-** Cllr. Harrison said that he will repair the potholes once the weather improves.

13. **FOOTPATHS**

13.1 **Coastal Walk:-** County Councillor Jones confirmed that the Coastal Walk does go onto the beach at Mundesley but not in Trimmingham. It was **AGREED** that no further action would be taken in this matter.

14. **PLANNING**

14.1 **Planning Application - Middle Street, Trimmingham - Erection of electrical building, storage building and retrospective permission for the installation of aggregate storage bays and 2no. Pole mounted cameras:-** No objections.

14.2 **Planning Decisions:-** Permission given for Cliff House, Mundesley Road, Trimmingham, Norwich, NR11 8DZ - Erection of replacement double garage with flue for biomass boiler.  
Erection of single-storey side/rear extension with balcony and external staircase - Flint Cottages, 4 Church Street, Trimmingham, Norwich, NR11 8AL. Withdrawn.

15. **PILGRIM SHELTER /NEW VILLAGE HALL**

15.1 The Chairman welcomed Saul Penfold to the meeting. Saul Penfold gave an update on the funding bids. It was **AGREED** that Saul would forward a written report to the Clerk on a regular basis who will then forward this to the Fundraising Committee.

15.2 **Cleaning - Pilgrim Shelter:-** It was **AGREED** that the Clerk will write a letter to the gentleman who previously cleaned the Pilgrim Shelter to thank him for all his hard work. It was reported that Dot Bradley and Elizabeth King are willing to clean the Pilgrim Shelter in the future. The Members thanked them for their kind offer which was gratefully accepted.

- 15.3 Woodland Trees:-** Cllr. Harrison reported that unfortunately the trees had not survived. It was **AGREED** that the Clerk would look into whether further trees were available through the Woodland Trust.
- 15.4 Fundraising Committee:-** Report attached.
- 15.5 New Ground - Grass Cutting:-** The Clerk reported that two quotations have been received for a one off cut. It was **AGREED** to accept the quote from Daniel Gotts in the sum of £100. It was **AGREED** that a team of volunteers will remove the rubbish from the site by trailer once Daniel Gotts has a date for the grass cutting.
- 15.6 Crockery - Pilgrim Shelter:-** It was **AGREED** that the Fundraising Committee could sort out the crockery in the Pilgrim Shelter and throw away any broken pieces.
- 15.7 Liaison Group:-** It was **AGREED** that the Fundraising Committee would look into the process for setting up a Charity and report back to the next meeting.

**16. FINANCE**

- 16.1** The following cheques were **AGREED** and signed:-
- |  | £        |
|--|----------|
| J I Chance Salary, Office Allowance, Postage and Ink     | 492.60   |
| HM Revenue and Customs - Tax                             | 110.00   |
| Stuart Hutcheson - Yearly Hosting Website and IT Support | 55.00    |
| Saul Penfold - Project Facilitator                       | 6,650.00 |
| GPE - Secondhand Bus Shelter                             | 1,335.00 |
- 16.2 Grant Request - CAB:-** It was **AGREED** to award a grant of £100 for the financial year to 31<sup>st</sup> March, 2014.
- 16.3 Grant Request - NORSLAR:-** It was **AGREED** that the Clerk would write stating that this request has not been successful.

**17. EAST OF ENGLAND AMBULANCE SERVICE**

- 17.1 North Norfolk News Article:-** The Chairman read a letter received from Open Reach. It was **AGREED** that no further action would be taken in this matter.

**18. BT BOX**

- 18.1** Cllr. Brown reported that the team of volunteers will be painting the BT Box once the weather improves.

**19. NORTH NORFOLK COMMUNITY COUNCIL**

- 19.1** The Clerk reported that a request has been received for a representative to attend a future meeting to report on the new initiative called "Village Agents". It was **AGREED** that a representative will be invited to a future meeting and the Clerk will action accordingly.

**20. GRAVEL PIT - MIDDLE STREET**

**20.1** The Clerk reported that planning permission is not required for change of use and the Environmental Health Services of North Norfolk District Council have visited the site. The Environmental Health Services do not have a problem with the gravel put being used for 4 x 4 rallying as long as they are not causing a noise nuisance. It was reported that the vehicles exciting the gravel pit were being inconsiderate to the residents and Daniel Gotts will speak to them concerning this matter. It was **AGREED** that no further action will be taken in this matter.

**21. CORRESPONDENCE**

- 21.1 Norfolk ALC - Precept Setting:-** It was **AGREED** that the Clerk would write to Norfolk ALC in support of a later Precept setting date.
- 21.2 Norfolk ALC - Coffee and Chat:-** Noted.
- 21.3 Email Mark Taylor - Localism:-** Circulated. Noted.
- 21.4 NNDC - Weather Situation Update:-** Circulated. Noted.
- 21.5 NHS Current Ambulance Service:-** Circulated. Noted.
- 21.6 Norfolk ALC - Older Driver Campaign:-** Circulated. Noted.
- 21.7 Norfolk Link:-** Noted.

**22. DATE OF NEXT MEETING**

The date of the next meeting was noted as Monday 20<sup>th</sup> May, 2013. Please note this is the Annual Meeting of the Parish Council.

It was **AGREED** to suspend the meeting for public participation.

**23. PUBLIC PARTICIPATION**

A member of the public enquired whether there would be a Liaison Group set up to deal with the new village hall. The Chairman said that the Fundraising Committee will be looking into the process for setting up a Charity and will report back to the next meeting.

**There being no other business the Chairman closed the meeting at 9.31 pm.**

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**Chairman**

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**Date**