

**MINUTES OF THE MEETING OF TRIMINGHAM PARISH COUNCIL**  
**HELD ON MONDAY 16<sup>TH</sup> NOVEMBER, 2020 AT 7.00 PM**  
**VIA ZOOM**

**Present:-**

Chairman – Cllr. T. Brown, Cllr. P. Carpmael, Cllr. C. Harrison,  
Cllr. E. King and Cllr. S. Kirk.

County Councillor E. Maxfield.  
District Councillor A. Fitch-Tillett.

Julie Chance FSLCC – Clerk

Five members of the public also attended the meeting

**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. T. Lyons.

**2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**

None received.

**3. MINUTES OF THE MEETING HELD ON MONDAY 14<sup>TH</sup> SEPTEMBER, 2020**

The Minutes of the meeting held on Monday 14<sup>th</sup> September 2020, having been circulated, were taken as read, **AGREED** and will be signed by the Chairman at the first opportunity.

**4. CASUAL VACANCY**

It was **AGREED** to move this item into Part II of the meeting.

## **5. MEETING WITH DUNCAN BAKER MP AND NORFOLK COUNTY COUNCIL**

- 5.1 Future Management of Coast Road:-** Report attached.
- 5.2 Loop Road:-** A member of the public stated that he still intends to move the fence that has been erected to give the Deep History Coast Project more space. There will be a gate to his property and posts will be installed in place of the fence. This will restore pedestrian access. The timescale is dependent on Covid 19 and the weather. The Parish Council will be kept up to date on the matter.
- 5.3 Gimingham Road Land:-** The Chairman gave a brief update on the position. District Councillor Fitch-Tillett will ensure that the Parish Council is kept up to date with progress on the enforcement notice issued by North Norfolk District Council.
- 5.4 20 mph Speed Limit:-** The Chairman reported that Norfolk County Council have confirmed that they have no funding for any action on this matter. It was **AGREED** that the Clerk would obtain information on the cost of speed gates through the Parish Partnership Scheme and this matter will be on the next agenda for further discussion. Cllr. King reported that a volunteer has come forward to be a co-ordinator for the Speed Watch Scheme and she will progress this matter and report to the next meeting.

County Councillor Maxfield will chase for responses from Duncan Baker MP and Norfolk County Council.

## **6. PUBLIC PARTICIPATION**

The members of the public present have made comments on the matters on the agenda as they arise.

## 7. COMMUNITY HOUSING FUND

7.1 The Chairman gave a brief update on the position. A member of the public reported that the original steering group are grateful for the work done so far but are not prepared to continue as a steering group. Cllr. Harrison stated that the Harrison family are not prepared to sell the land identified for this scheme to North Norfolk District Council and will inform them of this decision in the near future. It was **AGREED** that this matter will be removed from the agenda.

## 8. COUNTY AND DISTRICT COUNCILLORS' REPORTS

8.1 **County Councillor's Report:-** Attached.

8.2 **District Councillor's Report:-** Attached.

## 9. POLICE

9.1 **Police Newsletters:-** Circulated. Noted.

9.2 **SNAP Meetings:-** Nothing to report. The meetings are not taking place due to Covid 19.

## 10. PLAYING FIELD

10.1 **Land Exchange:-** Cllr. Harrison reported that North Norfolk District Council's Planning Department have confirmed that a joint application can be submitted to cover both pieces of land. It was **AGREED** that the planning application will be submitted through the Parish Council and the Harrison family will reimburse the cost. The Parish Council get a discount of 50% on planning applications. Cllr. Harrison will prepare all the paperwork and send it to the Clerk for signature and preparation of a cheque.

## 11. HIGHWAYS AND OTHER MATTERS

- 11.1 Traffic Order:-** The Clerk circulated a Notice received from Norfolk County Council concerning a modification of the definitive map and statement for a byway to be open to all traffic. The Members expressed concern and asked County Councillor Maxfield to look into this matter and report to the next meeting with more detail.
- 11.2 Pot Holes:-** The Chairman reported that Norfolk County Council have dug out the drains on Church Street but have not cleared the pipe. He has reported this to Norfolk County Council and circulated the details of how to report highway matters to all Members. This will also be placed in the newsletter to allow the members of public to report them directly to Norfolk County Council.
- 11.3 Coastal Footpath Signs:-** County Councillor Maxfield reported that he and Cllr. Carpmael have walked the coastal footpath and he is liaising with the department at Norfolk County Council to make sure the signs are properly installed. This matter will be placed on the next agenda for an update.
- 11.4 Electronic Sign:-** It was reported that this has been repaired. No further action will be taken in this matter.
- 11.5 Overgrown Hedges:-** The Chairman will place an article in the newsletter requesting residents to cut back their hedges regularly.
- 11.6 Mud on Road:-** The Clerk read a letter concerning mud on the road. Noted.
- 11.7 Damaged Bench:-** The Chairman gave a brief update on the situation with the damaged bench. It was **AGREED** that the Clerk would obtain details of a memorial benche similar to the one opposite to the Church as a replacement. This matter will be placed on the next agenda for further discussion.
- 11.8 Village Sign:-** It was reported that the village sign is flaking. The sign was refurbished in 2017. It was **AGREED** that the Clerk would arrange for the lady who refurbished it to meet with the Chairman and herself on site to discuss the matter.
- 11.9 Grit Bins:-** The Chairman reported that two of the grit bins are split. The Clerk reported that the annual inspection is due shortly and this will be discussed once all the reports have been received.

## 12. PLANNING

- 12.1 Kearns Foundation:-** James Kearns reported that the Kearns Foundation are not progressing with the application for the site opposite the current site. James gave a brief update and the reasons for this decision. He has informed the landowner accordingly. James reported that because of the uncertainty of the position with the land at Gimingham Road, the Kearns Foundation will be retaining their position with the log cabin and the lease until the position becomes clearer. James Kearns will keep the Parish Council informed of any progress.
- 12.2 Planning Application No. PF/20/1654:-** This was dealt with under Planning Protocol. No objections.
- 12.3 Planning White Paper:-** The Clerk reported that the agreed responses to the consultation have been submitted.

## 13. PILGRIM SHELTER/VILLAGE HALL

- 13.1 Trustees:-** No report received.
- 13.2 Management Committee:-** No report received.
- 13.3 Pilgrim Shelter:-** The Chairman reported that the order to repair the drain and stopcock has been given. It was **AGREED** that the use for the grant money received will be discussed at the next meeting. It was **AGREED** that the Clerk would obtain an up to date valuation of the Pilgrim Shelter for insurance purposes. This matter will be placed on the next agenda for an update.
- 13.4 Deep History Coast:-** Nothing to report.
- 13.5 Tree Planting:-** The Chairman reported that the trees have been received and he will place an article in the newsletter asking for ideas of where to plant them and volunteers for a working party.

**14. FINANCE**

<b>14.1</b>	The following cheques were <b>AGREED</b> and signed:-	<b>£</b>
	J I Chance – Salary, Office Allowance, Back Pay and	
	Zoom Costs	596.18
	HM Revenue and Customs – Tax	133.00
	Steve’s Landscaping – Verges x 2 Months	120.00
	URM (UK) Limited – Bottle Bank	25.20
	PKF Littlejohn LLP – Audit	240.00

**14.2 Monthly Figures – September:-** Circulated **AGREED**.

**14.3 Textile Recycling Bank:-** It was **AGREED** to install a textile recycling bank on the old Crown and Anchor site. Cllr. Harrison kindly gave permission. It was **AGREED** that the siting of the recycling banks would be placed on the next agenda once the Management Committee for the new hall have discussed the matter.

**14.4 Budget – Year Ending 31<sup>st</sup> March 2022:-** It was **AGREED** to increase the Precept by £706 per annum to £11,092. The Chairman has placed an article in the newsletter to explain the Parish Council’s functions to the residents.

**15. POOR LANDS**

**15.1** The Clerk confirmed that payment has been received. It was **AGREED** that this matter will be removed from the agenda.

**16. DEFIBRILLATOR**

**16.1** The Clerk reported that the work on the lighting has been completed. It was **AGREED** that the Clerk would arrange for the electrical contractor to meet the Chairman on site to discuss the other issues with the defibrillator.

**17. MEETING DATES FOR 2021**

**17.1** The Clerk circulated the meeting dates for 2021:- **AGREED**.

**18. CORRESPONDENCE**

- 18.1** Thank you letter from Cromer Community and Hospital Friends:-  
Noted.
- 18.2** Norfolk ALC – Newsletter:- Circulated. Noted.
- 18.3** Vattenfall in Norfolk:- Circulated. Noted.
- 18.4** Census 2021:- Circulated. Noted.
- 18.5** Carers Matter:- Circulated. Noted.
- 18.6** Transportation Options for Trimingham:- Circulated. This matter  
will be placed on the next agenda for discussion.

**19. DATE OF NEXT MEETING**

The date of the next meeting was noted as Monday 11<sup>th</sup> January, 2021 at 7.00 pm.

**20. TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC**

**AGREED**

**21. CASUAL VACANCY**

Following discussion it was **AGREED** to co-op Daniel Gotts to Trimingham Parish Council at the next meeting. The Clerk will inform Daniel Gotts of this decision.

**There being no other business the Chairman closed the meeting at 8.59 pm.**

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**Chairman**

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**Date**